

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
June 18, 2024

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, June 18, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Marx, Walter and Kjos. Others: Auditor Kading, Treasurer Zubke, Register of Deeds Berger, States Attorney John Knight, Kelly Hanson, Paul Dulitz, Debbie Baumgarn, Rich Solberg, Rainy Hanson, Amy Fischer, Sheriff Schreur, Ben Braaten, Briana Aadland, Paul McCarlson, Laura Kuecker, Chad Madsen, Luke Caputo-R&F and Amanda Dulitz-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Notice of public hearing of the Webster Planning Commission on the creation of the tax incremental district number one shall be conducted at 800 Main Street, City Hall, Council Room, on June 27th, 2024 at 6:00 p.m. for the Western Sunset Addition.

PUBLIC COMMENTS: Paul Dulitz commented on the public calling 911 in emergency services and voiced that it's time for citizens to not second guess and get behind the board and ambulance director, who have secured sufficient preparations on decisions. Supervisor of Plant Operations at Sanford in Webster, Rich Solberg had comments on Webster Sanford Hospital and the amenities it has to offer in the facility for the ambulance service, staff & public. Solberg also confirmed that the amenities have always been offered to the Ambulance service and personnel for use.

MINUTES: Moved by Marx, seconded by McGregor-Okroi to approve the minutes from June 6, 2024, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Kjos, seconded by Marx to approve and authorize the chairman to sign the payroll period ending June 1, 2024. Motion carried.

Auditor's Office 5,744.13; Treasurer's Office 6,003.21; Register of Deeds 5,135.21; State's Attorney 2,872.80; Sheriff's Office 15,575.04; Jailors 11,050.99; Assessor's Office 4,001.20; Commissioners 2,706.92; Home Health 748.00; Veteran's Service 2,493.75; Ambulance 6,390.09; Maintenance 1,880.00; Extension 1,274.00; Welfare 435.00; Drainage 421.88; Planning & Zoning 603.88; OEM 728.00; 911 364.00; Weed 742.15; Highway 21,490.11; Social Security 5,536.84; Medicare 1,294.90; Life Insurance 210.15; Dental Insurance 489.42; SD Retirement 5,085.17 for a total of 103,276.84.

CLAIMS: Moved by Kjos, seconded by Walter to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Solutions 163.32, Century Business Products 99.57, Corelogic 1,259.95, Clark Family Dental Center 627.47, Delaney Nielsen & Sannes 7,500.00, Johnson Controls Inc 710.33, First Call Auto Parts 33.23, IMEG Corp 10,998.95, Judith Cleveland 175.00, Ramkota Inn 154.00, Satellite Tracking of People 100.75, SDAAO 500.00, SDACO M&P Fund 232.00, RC Technologies 50.00, Taliaferro Law Firm, P.C. 1,346.30, XEROX Corporation 356.88, XEROX Financial Services 960.85, Valley Office Products 607.61, Dacotah Bank 1,645.78, Vestis 256.60,

ELECTIONS: Barbara Anderson 246.73, Nancy Bartos 230.00, Leon Beisch 230.00, Dorothy Benson 230.00, Leah Bisgard 230.00, Mary Bloom 215.00, Monty Bloom 215.00, Kathy Breske 222.50, Bristol Community Center 150.00, Julaine Busch 215.76, Marsia Butler 226.22, Deborah Davidson 215.00, Julie Delaney 195.00, Judy Dohn, 215.00, Ann Gerriets

246.22, Janice Grajczyk 230.00, Kathleen Grupe 222.50, Winneva Jacobs 215.00, Sara Johnson 222.50, Jane Kroll 195.00, Jewel Larson 215.00, Monica Larson 222.50, Evonne Lesnar 252.34, Pierpont Community Bldg. 50.00, Barbara Reetz 222.50, Judy Ronshaugen 215.00, Roslyn Fire Department 50.00, Frances Rougemont 215.00, Monte Rougemont 215.00, Sidney Spiering 215.00, St. Joseph's Catholic 100.00, Penny Stolsmark 222.50, Raenell Trautner 222.50, Charlene Voss 240.40, Mary Wagner 232.75, Waubay Legion Club 50.00, Candace Zirbel 222.50, David Baule 52.50, Melissa Bent 52.50, Kevin Bohn 52.50, Bonnie Fosheim 52.50, Laura Kuecker 52.50, Cherrie Whitlock 52.50, Steph Williams 52.50, Karli Zimmerman 48.75, Ben Braaten 92.50.

REPAIRS: Butler Machinery 1,238.98, Twin Valley Tire 5,247.08, Snaza Implement LLC 900.95, Webster Auto Care Inc 221.35

FEES: Konexus Inc 1,440.00.

SUPPLIES: ACE 57.53, CT Sibson Gravel Inc 27,955.19, Dollar General 188.35, Election Systems & Software 107.05, Medtox Laboratories Inc 38.90, Mike's Jack & Jill 219.59, Sanford Health 122.18, Truenorth Steel 12,361.80, Kwasniewski Enterprises 84.00, Team Laboratory Chemical LLC 1,033.50, Tri State Water Inc 54.10.

UTILITY: AT&T 198.55, City of Webster 87.82, Dependable Sanitation 116.75, Otter Tail Power Co 29.33, Northwestern Energy 3,182.26, Phoenix Supply 92.57, Sioux Valley Cooperative 25,575.19, ITC 613.87, James Valley Telecommunications 139.40, Verizon Wireless 200.09, Verizon Connect 169.40, Ben Braaten 40.00.

PER DIEM: Barbra Block 118.59, Kelsey Kading 79.17, Sarah Bremmon 137.09, Danny Kjos 28.56, Nicole Kwasniewski 41.06.

MANUAL CHECKS: SD Dept of Revenue 186,048.83, Juror Fees 579.54, Brown County Auditor 135.00.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of June 1, 2024. Total amount of deposits in bank \$211,800.38. Total amount of actual cash \$4,298.37. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$26,205.55. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,350,000.00; IMMA \$8,904,382.10; Postage \$143.25; Register of Deeds petty cash \$200.00; Sheriff \$861.00; Credit cards \$2,183.13 for a total of \$10,500,073.78. Cash Balances: General Fund \$4,743,862.08; Highway \$4,909,889.21; E911 \$11,883.95; OEM \$34,125.95; Domestic Abuse \$119.00; 24/7 Fund \$42,803.61; M & P Fund \$57,321.98; Highway Rural Access \$141,990.01; 700 Accounts \$4,869,479.44; equals \$14,811,475.23.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of May 2024. Births (16) \$240.00; Deaths (65) \$975.00; Marriages (1) \$40.00; Transfer fees \$5,768.50; Recordings \$3,640.00; Copies \$566.45; Sales Tax \$0.59 for a total of \$11,230.54.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of May 2024: Accident Reports \$0.00; Phone cards \$9.39; Phone Commission \$372.14; Remote Breath Tests \$86.00; Remote Breath Act/Deact \$80.00; Sheriff's Fees \$1,161.54; Fingerprints \$56.34; Juvenile Care \$6,200.00; Dispatch Services \$0.00; Misc. Income \$417.00; PBT's \$167.00; Pistol Permits \$0.00; Prisoners-Out of Co. \$7,805.00; UA Fees \$473.00; Work Release \$630.00; State Grant

\$15,752.47; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$4.27 for a total of \$35,214.15.

DEVELOPMENT CORPORATION: Kelly Hanson and Rainy Hanson presented the Commissioners on the 2024 progress on projects in Day County and the work in making long lasting viable entities in the future. Kelly Hanson requested County support to continue with \$22,500.00 contribution in 2025.

SHERIFF: Sheriff Schreur discussed the replacement of a Deputy vehicle in 2025. The current Deputy vehicle has new motor but Schreur is preparing for the future as he foresees issues with the high mileage. No action was taken.

HIGHWAY: Moved by Marx, seconded by Walter to approve the Application for Occupancy on R.O.W. for Lake Region Electric, 2 bores under road a mile east of Lily on County road 36 in Section 29. Motion carried.

HWY TRAVEL REQUEST: Moved by Walter, seconded by McGregor-Okroi to approve travel for office personnel for a workshop in Huron. Motion carried.

EXECUTIVE SESSION: Moved by Marx, seconded by Kjos to enter Executive Session at 9:36 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 9:43 AM.

RESIGNATION: Moved by McGregor-Okroi, seconded by Marx to accept with regret and thanks, a letter of resignation from Highway Superintendent Ben Braaten, effective September 14, 2024. Motion carried.

ADVERTISE TO HIRE: Moved by Kjos, seconded by Marx for approval to advertise for a Highway Superintendent. Motion carried.

WAGE INCREASE: Auditor Kading reported having met her 6 months of employment. Moved by Walter, seconded by McGregor-Okroi to approve wage increase from \$28.00/hr to \$29.00/hr. Motion carried.

WAGE INCREASE: County Nurse Aadland reported Jessica Wik, Deputy Register of Deeds/Nurse Clerical, has met her 6 months of employment and recommends a pay increase. Moved by Marx, seconded by Kjos to approve wage increase from \$21.25/hr to \$22.00/hr. Motion carried.

MAINTENANCE: Motion by Walter, seconded by Kjos to hire, temporary part-time maintenance personnel, Peter Kirchhevel at \$17.50 with no benefits, effective June 18, 2024. Motion carried.

DISCUSSION: Auditor Kading gave an update on the completion on the Post Election Audit with one variance in District 1 State Representative race.

Discussion was had on the increase of Planning & Zoning fees. Motion by Marx, seconded by Kjos to approve the increase of Planning & Zoning fees as of July 1, 2024. Motion carried.

States Attorney John Knight updated the Commissioners with the Agtegra contract. Moved by Kjos, seconded by Marx to approve to authorize chairman Sinner to sign contract with Agtegra allowing the county to locate the radio tower on Agtegra property. Motion carried.

WEED BOARD: Moved by Walter, seconded by McGregor-Okroi to recess and convene as Weed Board at 9:52 AM. Motion carried. Chairman Sinner reconvened the regular meeting at 9:54 AM. Next Weed Board meeting will be October 1, 2024.

AMBULANCE: Director Madsen gave an update on the ambulance service with closing May out with 38 calls and 21 calls in June. The ambulance is in full service. Madsen commended the support of the Commissioners with moving forward with the loss of one ambulance. Madsen

informed the Commission of the Emergency Management Service license is updated for the next 2 years. Farmers Union Insurance agent, Debbie Baumgarn, updated the Commissioners with coverage status of the ambulance that was destroyed by fire from a transmission malfunction. Madsen had an offer from Arrow Manufacturing for the use of an ambulance if needed. There has been no disruption of the service and no action was taken on that offer.

WAGE INCREASE: Moved by Marx, seconded by McGregor-Okroi to approve David Dulitz for certification of EMT course to increase wage to \$16.00/hr. Motion carried.

ADJOURNMENT: Moved by Walter, seconded by Marx to adjourn until 9:00 AM, Tuesday, July 2, 2024, to convene at the Day County Museum of Wildlife & Science. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.