

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
September 20, 2024

The Day County Board of Commissioners convened in regular session at 9:00 AM, Friday, September 20, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Marx, Walter and Kjos. Others: States Attorney Knight, Auditor Kading, Treasurer Zubke, Register of Deeds Berger, Hwy Supt. Braaten, Glenn Gebur, Paul Dulitz, Josh Bartos, Iver Finnesand, Mary Finnesand, Joseph Molskness, Charles Johnson, Jennifer Moos, Ron Campbell, Colleen Campbell, Even Schwader and Brenner Cariveau-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Glenn Gebur voiced that the Planning & Zoning commission should revisit and discuss the wind tower setback and have it live streamed.

MINUTES: Moved by Kjos, seconded by Marx to approve the minutes from September 3, 2024, regular commissioner meeting. Motion carried.

PAYROLL: Moved by McGregor-Okroi, seconded by Marx to approve and authorize the chairman to sign the payroll period ending September 7, 2024. Motion carried.

Auditor's Office 5,445.00; Treasurer's Office 6,003.20; Register of Deeds 5,168.80; State's Attorney 2,872.80; Sheriff's Office 11,361.50; Jailors 10,385.80; Assessor's Office 4,001.21; Commissioners 2,706.92; Home Health 774.40; Veteran's Service 2,073.00; Ambulance 6,529.56; Maintenance 2,688.75; Extension 1,442.35; Welfare 435.00; Drainage 292.50; Planning & Zoning 474.50; OEM 910.00; 911 409.50; Weed 687.55; Highway 22,447.92; Social Security 5,323.52; Medicare 1,245.03; Life Insurance 202.52; Dental Insurance 489.42; SD Retirement 4,752.24 for a total of 99,122.99.

CLAIMS: Moved by Kjos, seconded by McGregor-Okroi to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc 167.67, Century Business Products 112.33, City of Watertown 7,443.14, Channa Dominguez 190.00, Dakota Group LLC 2,151.00, Doody Law 459.50, Election Systems & Software 1,173.15, FedEx 18.93, First Call Auto Parts 176.02, Hanlon Bros. 237.82, Lynn Lake Lodge 96.00, Chip Premus 1,000.00, Judith Cleveland 175.00, Premier Biotech 365.74, SD Public Health Laboratory 575.00, SDACO M&P Fund 288.00, SD Dept of Health 1,478.70, Team Laboratory Chemical LLC 1,035.50, Microfilm Imaging Systems 65.00, Satellite Tracking of People 100.75, Webster Auto Care LLC 253.21, Xerox Corporation 311.17, Xerox Financial Services 192.45, Transource Trucking Equipment 3,859.63, Vestis 227.26, Van Diest Supply Company 2,182.40, Dacotah Bank 1,021.71,

REPAIRS: Horter Farm & Ranch Supply 92.95, Jeffrey Kwasniewski 114.17, Lakeside Construction 850.00, Snaza Implement LLC 1.80, Twin Valley Tire 1,196.00, Minn-Kota Communications Inc 6,951.97, Power Plan 2,784.91,

PUBLISHING: Reporter & Farmer 1,153.16,

SUPPLIES: A-OX Welding Supply 234.84, ACE 695.44, Agwrx 170.00, B&B Contracting 237,146.65, Bound Tree Medical LLC 79.90, Cole Papers Inc 535.32, Dakota Electronics 75.00, Day County Treasurer 265.32, Dollar General 150.60, Mcleod's 489.90, Mike's Jack & Jill 332.84, Valley Office Products 711.57, Ryan's Candy 58.95, Sanford Health

1,069.06, Kwasniewski Enterprises 334.94, Cash-Wa Distributing 1,139.71, Tri State Water Inc 84.60,

UTILITY: AT&T Firstnet 51.20, City of Webster 82.29, Dependable Sanitation 177.75 Otter Tail Power Co .69, Northwestern Energy 3,928.29, Sioux Valley Cooperative 16,906.23, ITC 1,401.22, James Valley Telecommunications 139.40, Midcontinent Communications 221.94, Verizon Connect 84.70, Verizon Wireless 200.07, Ben Braaten 40.00,

PER DIEM: Amanda Bartelt 275.34, Marcia Solberg 256.53, Kelsey Kading 210.42, Jeff Nelson 231.56,

MANUAL CHECKS: Day County Treasurer 3,893.67, SD Department of Revenue 133,318.52, Kelly Helgeson 385.00, Day County Register of Deeds 104.78, Johnson Lumber 119.37, Northwestern Energy 25.21.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2024. Total amount of deposits in bank \$121,618.44. Total amount of actual cash \$1,876.41. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$10,224.40. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$7,569,268.38; Postage \$265.32; Register of Deeds petty cash \$200.00; Sheriff \$1,252.00; Credit cards \$1,254.27 for a total of \$9,555,959.22. Cash Balances: General Fund \$4,312,748.69; Highway \$4,230,840.52; E911 \$8,238.30; OEM \$46,590.06; Domestic Abuse \$189.00; 24/7 Fund \$43,464.61; M & P Fund \$61,491.97; Highway Rural Access \$179,571.92; 700 Accounts \$282,226.66; equals \$9,165,361.73.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of August 2024. Births (17) \$255.00; Deaths (26) \$390.00; Marriages (5) \$200.00; Transfer fees \$4,287.50; Recordings \$4,675.00; Copies \$715.50; Sales Tax \$0.10 for a total of \$10,523.10.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2024: Phone cards \$28.17; Phone Commission \$248.93; Remote Breath Tests \$117.00; Remote Breath Act/Deact \$80.00; Sheriff's Fees \$711.45; Fingerprints \$103.29; Juvenile Care \$9,163.49; Misc. Income \$91.78; PBT's \$470.00; Prisoners-Out of Co. \$4,955.00; UA Fees \$810.00; Work Release \$145.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$8.54 for a total of \$18,932.65.

REGIONAL AGING COUNCIL: Director Jen Moos gave a quarterly report for the Regional Aging Council.

EXECUTIVE SESSION: Moved by Marx, seconded by Walter to enter into Executive Session at 9:11 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 9:27 AM.

PLANNING & ZONING: Moved by Marx, seconded by Kjos to recess the regular session at 9:27 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:50 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Marx, seconded by Walter to approve the following plats: Strand First SubDiv in SW 01-124-56; Highview Development-Lot 46A Highview 19-123-54; Motion carried.

HIGHWAY HIRE: Moved by McGregor-Okroi, seconded by Walter to approve to hire Travis Larson as Highway Superintendent/Weed Supervisor for \$26.50/hour with full benefits, effective 9-30-2024 and Ben Braaten hired part time as needed with no benefits for \$31.65/hour, effective 10-2-2024. Motion carried.

ADVERTISE TO HIRE: Moved by McGregor-Okroi, seconded by Walter to approve to advertise to hire 2 motor grader operators and 1 truck driver. Motion carried.

R.O.W.: Moved by Kjos, seconded by Walter to approve occupancy of R.O.W. on county road 13 for Web water. Motion carried.

Moved by Walter, seconded by Kjos to approve occupancy of R.O.W. on county road 20 for Nick Lesner for boring under road for tiling in section 4 – 4 miles east of state highway 25. Motion carried.

SURPLUS: Moved by Walter, seconded by Marx to declare the following items surplus and no longer for county purposes: air compressor & pressure washer. Items that do not work can be disposed of. Motion carried.

BUDGET HEARING: The Commission conducted the final Budget Hearing. Appearing from the public were Glenn Gebur, Paul Dulitz, Rhonda Zubke, Jodi Berger, Chad Madsen, and Brenner Carvieu-R&F.

2025 ANNUAL BUDGET ADOPTION: Moved by Marx, seconded by Kjos to adopt the 2025 Provisional Budget as the Annual Budget and approve Budget Levy Resolution #2024-05. Motion carried.

RESOLUTION #2024-05

Adoption of Annual Budget for Day County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Day County, South Dakota and all its institutions and agencies for calendar year January 1, 2025 and ending December 31, 2025, and the same is hereby approved and adopted by the Board of County Commissioners of Day County, South Dakota, this 20th day of September, 2024. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Day County, South Dakota. The accompanying taxes are levied by Day County for the year January 1, 2025 through December 31, 2025.

Board of County Commissioners of Day County, South Dakota.

Derek Sinner, Chairman

Jim Walter, Commissioner

Daniel Kjos, Commissioner

Sara McGregor-Okroi, Commissioner

Janet Marx, Commissioner

ATTEST:

Kelsey Kading, County Auditor

County tax levies within limited levy: General County Purposes \$3,704,703.28 \$2.247 \$'s/1,000.00, County Road & Bridge \$1,341,308.00, \$0.814 \$'s/1,000.00 total taxes levied by Day County. As of September 20th, 2024, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

AMBULANCE: Director Madsen gave an update on the ambulance service.

HIRE: Moved by McGregor-Okroi, seconded by Marx to approve hiring Jocelyn Peterson, RN as ALS personnel at \$20.00/hour, effective 9-23-2024. Motion carried.

TRAVEL REQUEST: Moved by Walter, seconded by Marx to approve travel for Ambulance Employee Paul Peterson for SD EMSA Conference in October. Motion carried.

DISCUSSION: Auditor Kading gave an update on the general election and the county measure of referred law, Ordinance #2024-1 is added to the ballot for the 2024 general election.

DISCUSSION: Discussion was held on closing courthouse office for an hour over lunch so employees in offices could attend the County employee cookout. Auditor Kading voiced that it is not a good idea, as it is election time, and many people do their business in the courthouse over that time period.

DISCUSSION: The Courthouse and Highway Dept. will be closed October 14, 2024, in observance of Native American Day.

ADJOURNMENT: Moved by Walter, seconded by Marx to adjourn until 9:00 AM, Tuesday, October 1, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.