

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
October 22, 2024

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, October 22, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Marx, Walter and Kjos. Others: States Attorney Knight, Auditor Kading, Treasurer Zubke, Hwy Supt. Larson, Register of Deeds Berger, Stephanie Williams, Jerry Mork, Paul Dulitz, Colin Johnson, Amy Fischer, Reuben Parks, Charlette Andres, Bryan Anderson, Jennifer Ringkob, Michelle Genfer and Brenner Cariveau-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by McGregor-Okroi, seconded by Kjos to approve the minutes from October 1, 2024, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Marx, seconded by McGregor-Okroi to approve and authorize the chairman to sign the payroll period ending October 5, 2024. Motion carried.

Auditor's Office 5,519.51; Treasurer's Office 6,003.20; Register of Deeds 5,259.00; State's Attorney 2,872.80; Sheriff's Office 10,647.25; Jailors 9,793.76; Assessor's Office 4,001.20; Commissioners 2,706.92; Home Health 684.20; Veteran's Service 2,698.00; Ambulance 6,976.00; Maintenance 1,985.75; Extension 1,274.00; Welfare 400.50; Drainage 365.63; Planning & Zoning 547.63; OEM 910.00; 911 455.00; Weed 1,040.92; Highway 24,349.01; Social Security 5,419.18; Medicare 1,267.37; Life Insurance 204.05; Dental Insurance 474.94; SD Retirement 4,699.79 for a total of 100,555.61.

CLAIMS: Moved by Walter, seconded by Kjos to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Solutions 167.67, Butler Machinery 188.22, Century Business Products 98.89, Certified Languages International 49.50, Channa Domingez 75.00, City of Watertown 7,616.20, Dacotah Bank 3,171.50, Eastman Inc. 49,000.00, First Call Auto Parts 674.98, Bros. 14,648.86, IMEG Corp 11,221.64, Judith Cleveland 105.00, Green Roby Oviatt LLP 4,590.00, Opitz Gravel 28,000.00, PCC Ambulance Billing Service 9,204.63, Pennington County Sheriff's office 59.44, Reliance Telephone Inc. 400.00, Sanford Heath 1,227.57, SD Lumber & Design 1,516.50, SDACO M&P Fund 194.00, SD Public Health Laboratory 490.00, Satellite Tracking of People 65.00, Tanks Excavating 11,640.00, Traffic Solutions Inc 28,927.60, Microfilm Imaging Systems 65.00, XEROX Corporation 319.95, XEROX Financial Services 190.70, Vestis 249.36,

REPAIRS: Auto Value 293.86, Dakota Electronics 52.50, Diamond Mowers Inc 972.51, Kone Inc 290.43, Power Plan 308.49, Snaza Implement LLC 719.88, Webster Auto Care 354.67, Webster Tire & Marine Service 89.99, Webster Tire Inc 728.00,

ADVERTISING: Reporter & Farmer 1,564.56,

DUES: Safe Harbor 270.00, SDACC-CLERP 1,230.00,

SUPPLIES: A-OX Welding Supply 77.70, ACE 1,196.10, Barbra Block 60.52, Dollar General 97.85, Intoximeters 798.00, RC Technologies 50.00, Mcleod's 340.38, Mike's Jack & Jill 339.75, Northern Tool & Equipment 3,467.49, Phoenix Supply 77.36, Valley Office Products 789.76, Kwasniewski Enterprises 239.00, Tri State Water Inc 37.40,

UTILITY: AT&T 201.64, City of Webster 424.81, Dependable Sanitation 177.75, James Valley Telecommunication 139.40, Midcontinent Communications 394.53, Northwestern Energy 3,651.17, Otter Tail Power Co 35.62, Sioux Valley Cooperative 21,695.28, ITC 1,360.82, Verizon 200.07,

PER DIEM: Janet Marx 45.95, Kelsey Kading 189.61, Kailey Anderson 60.43, Amanda Bartelt 181.30, Jack Carlson 60.43, Jennifer Ringkob 308.49,

MANUAL CHECKS: Day County Treasurer 512.35, SD Department of Revenue 137,279.65, SDRS 12,344.46,

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of October 1, 2024. Total amount of deposits in bank \$496,933.80. Total amount of actual cash is \$2,175.47. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$37,344.52. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$7,105,114.96; Postage \$512.35; Register of Deeds petty cash \$200.00; Sheriff \$918.00; Credit cards \$1,838.16 for a total of \$9,495,037.26. Cash Balances: General Fund \$4,366,108.15; Highway \$3,975,423.99; E911 \$7,255.79; OEM \$40,717.85; Domestic Abuse \$339.00; 24/7 Fund \$43,765.87; M & P Fund \$61,858.97; Highway Rural Access \$179,520.78; 700 Accounts \$756,392.84; equals \$9,431,383.24.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of September 2024. Births (6) \$90.00; Deaths (25) \$375.00; Marriages (4) \$160.00; Transfer fees \$10,369.00; Recordings \$3,090.00; Copies \$907.25; Sales Tax \$0.33 for a total of \$14,991.58.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of September 2024: Accident Reports \$8.00; Phone cards \$150.24; Phone Commission \$271.26; Remote Breath Tests \$172.00; Remote Breath Act/Deact \$160.00; Sheriff's Fees \$1,010.86; Fingerprints \$9.39; Juvenile Care \$1,000.00; PBT's \$312.00; Prisoners-Out of Co. \$6,150.00; UA Fees \$592.00; Work Release \$160.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$10.37 for a total of \$12,006.12.

WIND TOWERS: Information was given by Commissioner Walter regarding wind turbines and the revenue distribution of them. Planning & Zoning Director Dari Schlotte explained the wind tower revenue, where and how it is disbursed and how it affects state aid for school districts.

PLANNING & ZONING: Moved by McGregor-Okroi, seconded by Marx to recess the regular session at 9:20 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:45 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Marx, seconded by McGregor-Okroi to approve the following plats: Lakewood Cemetery Fifth Addition in SWSW 33.122.54; Halvorsen First Addition 4.122.56. Motion carried.

AMBULANCE CAMERAS: Move by Marx, seconded by McGregor-Okroi to approve the purchase and installation of additional cameras at the Ambulance shed. Motion carried.

EXECUTIVE SESSION: Moved by McGregor-Okroi, seconded by Marx to enter into Executive Session at 9:50 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:35 AM.

SHERIFF: Moved by Marx, seconded by McGregor-Okroi to approve to advertise for a Deputy Sheriff position. Motion carried.

COUNTY AUDIT: David Weidler with South Dakota Legislative Audit presented the final audit report for 2022. Moved by Marx, seconded by Kjos to accept and approve Chairman Sinner to sign off on 2022 County audit. Motion carried.

EXECUTIVE SESSION: Moved by McGregor-Okroi, seconded by Marx to enter into Executive Session at 10:45 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:55 AM.

HIGHWAY NEW HIRE: Moved by McGregor-Okroi, seconded by Walter to approve Brian Buxton as a full-time motor grader for \$22.23/hour with full benefits, effective 10-28-2024. Motion carried.

EMPLOYEE RAISE: Moved by Marx, seconded by Walter to approve Highway department employee, James Remmers for a 6 month wage increase from \$22.23 to \$22.73 effective 11-3-2024. Motion carried.

R.O.W: Moved by Walter, seconded by Kjos to approve occupancy on R.O.W. for Lake Region Electric, 1 mile South & 1 mile West near Highview Drive. Motion carried.

HIGHWAY PURCHASE APPROVAL: Moved by McGregor-Okroi, seconded by Kjos to approve the purchase of copy machine from Valley Office Supplies for \$694.00. Motion carried.

HIGHWAY SIGNS: Moved by Walter, seconded by Marx to approve two no parking signs on County Road 7 along water between Minnewasta Lake and Waubay Lake. Motion carried.

RECESS: Chairman Sinner declared a recess at 11:02AM. Chairman Sinner reconvened the regular session at 11:07AM.

OEM: Director Bryan Anderson gave an update on LEPC grant and the \$1,700.00 amount remaining and suggested it go to the Ambulance for new pagers. Move by Walter, seconded by McGregor-Okroi to approve the purchase of pagers for the Ambulance approval for training for LEMPG grant on November 12, 2024. Motion by Marx, seconded by Walter, to approve travel for NECOG training in Aberdeen. Motion carried.

EXECUTIVE SESSION: Moved by Marx, seconded by McGregor-Okroi to enter into Executive Session at 11:12 AM for legal as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 11:24 AM.

CREDIT CARD AUTHORIZATION: Moved by McGregor-Okroi, seconded by Marx to approve Jeff Nelson in Veterans Service Office, credit card authorization. Motion carried.

CREDIT CARD AUTHORIZATION: Moved by Kjos, seconded by Walter to approve Highway Supt. Travis Larson, credit card authorization. Motion carried.

DEPT. HEAD EXECUTIVE SESSION: Moved by Marx, seconded by Kjos to enter into Executive Session at 11:26 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 12:37 PM.

ADJOURNMENT: Moved by McGregor-Okroi, seconded by Marx to adjourn until 9:00 AM, Thursday, November 7, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.