

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
January 7, 2025

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, January 7, 2025 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Walter, Marx, Kjos and McGregor-Okroi. Others: Auditor Kading, States Attorney Knight, Treasurer Rhonda Zubke, Highway Supt. Larson, Reuben Parks, Blake Torrence, Roy Aldrich, Paul Dulitz, Jerry Mork, Janet Marx, Paul Dulitz & Brenner Cariveau-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

OLD BUSINESS: Chairman Sinner called for any old business. No old business.

CLOSE FY2024: There being no further business for 2024, moved by McGregor-Okroi, seconded by Kjos to adjourn the 2024 commission. Motion carried.

OATHS OF OFFICE: Oaths of office were administered by Auditor Kelsey Kading to Blake Torrence and Roy Aldrich. Newly elected Commissioners Torrence and Aldrich then joined the commission for the rest of the meeting.

NOMINATION FOR 2025 CHAIRMAN: Auditor Kading called for nominations for Chairman of the Day County Board of Commissioners for 2025. Moved by Kjos, seconded by McGregor-Okroi to nominate Commissioner Sinner as Chairman for 2025 and that nominations cease. Unanimous vote was cast. Motion carried. Commissioner Sinner took his place as Chairman.

Chairman Sinner called for nominations for Vice Chairman of the Day County Board of Commissioners for 2025. Moved by Aldrich, seconded by Torrence to nominate Commissioner Kjos as Vice Chairman and that nominations cease. Unanimous vote was cast. Motion carried. Commissioner Kjos took his place as Vice Chairman.

CORRESPONDENCE: South Dakota Association of County Commissioner Workshop will be April 9th & 10th, 2025 in Pierre.

PUBLIC COMMENTS: Paul Dulitz asked Commissioners to state their goals for 2025. Commissioner McGregor-Okroi responded that she would like to see some forward progress on issues that we have had. Commissioner Torrence added he would like to see things clear and transparent. Chairman Sinner said working together and moving the County forward. Commissioner Adrich wants to work on seeing the fiscal year work efficient. Commissioner Kjos would like to see everyone work together on things to make things run smoothly and efficiently. Jim Walter congratulated new Commissioners Aldrich and Torrence and reminded the new Commissioner that they were elected by the people of Day County and to honor the wishes of the people of the County. Treasurer Zubke thanked Janet Marx for her service to the County.

BOARD APPOINTMENTS FOR 2025:

NORTHEAST COUNCIL OF GOVERNMENTS: Commissioners McGregor-Okroi and Aldrich.

WEED BOARD: Commissioners, Daniel Grode, Paul McCarlson, with Travis Larson as Weed Supervisor and Laura Kuecker, Secretary.

SAFETY COMMITTEE: Commissioners Sinner and Kjos, Travis Larson, Bryan Anderson, Dari Schlotte and Brian Holland.

COMMUNITY ACTION PROGRAM (Grow SD): Commissioner McGregor-Okroi
LOCAL EMERGENCY PLANNING COMMITTEE: OEM Director Bryan Anderson and
Commissioner Torrence.

4-H AND FAIRBOARD: Commissioners Kjos and Sinner.

LEGAL NEWSPAPERS FOR 2025

The Board designated the Reporter and Farmer and the Waubay Clipper as the legal newspapers for Day County.

OFFICIAL DEPOSITORIES

The Board designated the following savings depositories for Day County for year 2025: First Savings Bank, Bristol, SD; First Savings Bank, Waubay, SD; CorTrust Bank, Pierpont, SD; CorTrust Bank, Webster, SD; Dacotah Bank, Roslyn, SD; Dacotah Bank, Webster, SD; First Interstate Bank, Webster, SD.

The Board designated Dacotah Bank, Webster, SD, as the official checking depository for Day County.

CHATTEL MORTGAGE

The Board designated all sales are to be held at the front door of the Day County Courthouse.

TRAVEL ALLOWANCE

AND

MEAL REIMBURSEMENT

Employees will need to submit meal receipts before receiving reimbursement for day and overnight meetings. Meal expense will be reimbursed at a flat rate not to exceed \$40.00 per day. No meal expense will be reimbursed unless a duly executed voucher is prepared and submitted to the Board of County Commissioners. Meal reimbursement for non-overnight travel will be reimbursed and added to gross payroll up to the maximum amounts as listed above. Mileage: Day County will reimburse state rate per mile for personal vehicle.

WEED BOARD PER DIEM:

Commissioners \$300.00/yr.; Daniel Grode and Paul McC Carlson \$65.00/meeting plus mileage.

GUARD/MATRON FEES

Regular guard at \$15.00/hour and the Armed Guard at \$18.00/hour.

PLANNING, ZONING, AND DRAINAGE

The Board appointed Dari Schlotte as County Planning, Zoning and Drainage Officer and Stephanie Williams as Secretary for 2025, and Commissioners will represent their districts.

INDIGENT BURIAL

For those county residents who die in a state of indigence or who otherwise qualify under SDCL 28-17, the Community Service Director shall allow burial and funeral expenses as follows:

A.	Embalming, casket and services (adult)	\$3,000.00
B.	Cremation, including urn and services	\$2,000.00
C.	Cremation without services	\$1,500.00

- | | | |
|----|--|--------------|
| D. | Invoice cost of the outer container (grave liner/vault)
plus delivery cost and set-up, equipment charges | invoice cost |
| E. | Opening and closing of grave/burial lot | \$550.00 |
| F. | Mileage | \$400.00 |
| G. | Other Services paid to other providers when death occurs out of area and other funeral homes must do removal and preparation services \$800.00 | |

All county funerals must be approved in advance by the Welfare Director or County Auditor. The Board appoints Nicole Kwasniewski as Welfare Director.

ELECTION PER DIEM

Election workers \$15.00/hr+ Mileage; Election School \$20.00; Polling fees as charged by location.

Moved by McGregor-Okroi, seconded by Kjos to approve the preceding appointments and rates. Motion carried.

CREDIT CARD AUTHORIZATION: Moved by Torrence, seconded by McGregor-Okroi to authorize the following staff for county credit card usage. No meals may be charged to the county credit card. Any of the persons named below, so long as they act in a representative capacity as agents of Day County, are authorized to use the credit card.

If indicated, any person listed below (subject to any expressed restrictions) is authorized to use the credit card: A.) Barbra Block, B.) Jodi Berger, C.) Kelsey Kading, D.) Rhonda Zubke, E.) Jerred Schreur, F.) Travis Larson G.) Jeffery Nelson, H.) Jennifer Ringkob, I.) Bryan Anderson, J.) Josh Hoven, K.) Brian Holland, L.) Garret Premus, M.) Ross Grupe, N.) Chad Madsen, O.) Kailey Anderson, P.) Jason Coester. Motion carried.

MINUTES: Moved by McGregor-Okroi, seconded by Kjos to approve the minutes for the December 31,2024 regular commission meeting. Motion carried.

CLAIMS: Moved by McGregor-Okroi, seconded by Torrence to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICE: Cahill Funeral Chapel 3,000.00, Century Business Products 100.68, Dave Hahler Auto 547.05, Delaney, Nielsen & Sannes 7,500.00, IMEG Corp 9,389.67, Green Roby Oviatt LLP 4,590.00, RC Technologies 50.00, SD Dept of Health 2,957.40, SDSU Extension 11,525.00,

PUBLISHING: Reporter & Farmer 786.93,

REPAIRS: Auto-Value 403.11, Power Plan 703.50, SD Lumber & Design LLC 48.00, Twin Valley Tire 1,432.37, House of Glass Inc 1,781.06,

SUPPLIES: A-OX Welding Supply 196.40, Ace Hardware 865.60, Cole Papers 93.82, Travis Larson 84.95, Medtox Laboratories 116.70, Mid-American Research 182.39, Premier Biotech 487.57, Reliance Telephone Inc 400.00, Ryan’s Candy 58.95, Sanford Health 18.40, Stryker Sales LLC 30,424.84, Valley Office Products 797.14,

UTILITY: AT&T-Firstnet 297.77, City of Webster 368.10, ITC 1,550.51, Midcontinent 163.47,

DUES: Northeast Council of Government 10,354.20,

PER DIEM: James Walter 37.52, Darrel Wik 100.00,

MANUAL CHECKS: Day County Treasurer 76.30, SD State Treasurer 144.67,

SALARY SCHEDULE FOR 2025: Moved by Aldrich, seconded by McGregor-Okroi to publish pursuant to SDCL 6-1-10 a complete list of all salaries of all officers and employees of Day County.

ELECTED OFFICIALS: Chairman Sinner \$14,796.08, Commissioners: Daniel Kjos, Sara McGregor-Okroi, Blake Torrence and Roy Aldrich \$13,895.96 each, Auditor Kelsey Kading \$63,523.00, Treasurer Rhonda Zubke \$63,523.00, Register of Deeds Jodi Berger \$63,523.00, States Attorney John Knight \$76,772.80, Sheriff Jerred Schreur \$67,600.00,

APPOINTED SALARY EMPLOYEES: Ambulance Director Chad Madsen \$65,200.20, Director of Equalization Barbra Block \$63,523.00, Highway Supt./Weed Supervisor Travis Larson 57,203.64,

SALARIED EMPLOYEES: Deputy Josh Hoven \$57,200.00, Deputy Sheriff Garret Thompson \$46,800.00, Deputy Sheriff Garrett Premus \$55,120.00,

APPOINTED HOURLY EMPLOYEES: Planning, Zoning & Drainage Dari Schlotte \$25.50/hr, Veterans Service Officer Jeffery Nelson \$25.75/hr,

HOURLY EMPLOYEES: Karli Zimmerman \$38.50, Sarah Bremmon \$23.75, Nicole Kwasniewski \$23.25, Tanya Nilson \$23.75, Barbara Baker \$17.00, Ryan Kwasniewski \$15.00, Barb Niles \$23.75, Sheila Schimmel \$23.75, Laura Kuecker \$23.75, Stephanie Juhnke-Williams \$23.75, Jennifer Steffes \$21.00, Marcia Solberg \$22.50, Brian Holland \$24.50, Amanda Bartelt \$26.50, Kailey Rydeen \$23.75, Jessica Wik \$23.75, Ashley Nelson-Kurtz(Jail) \$21.50, Kayla Schimmel \$21.50, Sarah Hamann \$20.50, Matthew Gaikowski (Jail) \$20.50, Ross Grupe \$21.50 (Jail), William Coester \$16.00, Lane Stern \$15.50, Mary Johnson \$19.50, Gage Anderson \$17.50, Jack Carlson \$20.50, Ernest Gronke, Jr. \$24.98, Ben Braaten \$32.65, Darrel Wik \$24.23, Jesse Spitzer \$17.00, Mitzi Yanish \$17.00, Allison Bisgard \$23.25, James Remmers \$23.73, Matthew Halbkat \$24.23, Lynn Grimes \$24.23, Charles Lesner \$24.23, David Dulitz \$17.50, Nick Gronke \$24.23, Jeffrey Kwasniewski \$24.98, Brian Sinner \$22.50, Bryan Anderson \$25.75, Shauna Kjos-Miotke (Ambulance) \$17.50, Ashley Nelson-Kurtz (Ambulance) \$15.50, Brian Buxton \$22.23, Ethan Lemmon \$22.23, Gary Youell \$24.23, Shannon Riesonour \$21.00, Matthew Donahoe \$17.00, Lily Lefebre \$15.00, Lance Rokusek \$15.50, Garret Premus (Ambulance) \$15.00, Paige Madsen \$15.50, Cassidy Sivertson \$22.00, Jocelyn Peterson \$20.00, Nancy Block \$18.00, Paul Peterson \$18.00, Misty Snoddy \$14.00, Ross Grupe \$18.00 (Ambulance), Kimberly Thompson \$21.50, Liberty Strutz \$16.00, Kevin Bohn \$14.00, Rita Sattler \$20.00, Roxann Kjos \$21.50, Monica Fischer \$22.00, Jennifer Coester \$22.00, Mark Saylor \$21.50, Joshua Edwards \$20.00, Mikayla Anderson \$21.00, Jason Sackreiter \$21.50, Melissa Sackreiter \$21.50, Madison Coester \$15.00, Vicki Bareth \$21.50, Shalon Benawalis \$21.50, Victoria Coin \$16.00, Gavin Sannes \$15.00, Richelle Hyatt \$22.00, Aubrey Ellingson \$21.00, Peter Kirchhevel \$18.50,

PER DIEM RATE: Daniel Grode \$65.00/mtg + mileage, Paul McCarlson \$65.00/mtg + mileage, Shauna Kjos-Miotke, Coroner \$58.00/trip +mileage. Motion carried.

WEBSTER HOUSING AND REDEVELOPMENT COMMISSION: Moved by Kjos, seconded by Aldrich to appoint Commissioner McGregor-Okroi and Torrence to serve, if needed, on the Webster Housing and Redevelopment Commission. Motion carried.

AUTHORIZATION: Moved by McGregor-Okroi, seconded by Kjos to authorize the Auditor's Office to process special bill runs between commission meetings. Motion carried.

STATE'S ATTORNEY: Moved by Kjos, seconded by Aldrich to appoint States Attorney John Knight for a two-year term. Motion carried.

TRAVEL: Moved by Torrence, seconded by McGregor-Okroi to approve travel for Bryan Buxton to attend CDL class in February. Motion carried.

TRAVEL: Move by Aldrich, seconded by McGregor-Okroi to approve travel for all County highway employees to yearly EMSHAW training for one of the two days available in January. Motion carried.

HWY DEPT. SEALED BIDS: Moved by Torrence, seconded by Kjos to authorize Hwy Supt. Larson to advertise for sealed bids on the following: 1) Road Machinery Rental Rates; 2) One-Year supply of Road Oil; 3) Hot Mix and Paver Laid Hot Mix and 4) One-Year supply of Road Construction and Maintenance Gravel Materials. Bid opening will be on February 3, 2025 at 10:00 AM. Approval of bids will be at the Commissioner meeting on February 4, 2025. Motion carried.

SHERIFF OVERTIME: Moved by Torrence, seconded by McGregor-Okroi to approve overtime in 2025 as needed for Jail/Sheriff's department as needed. Motion carried.

CORRECTION: Move by McGregor-Okroi, seconded by Aldrich approved contract correction of Court Appointed Attorney fee from \$90,000 to \$93,000. Motion carried.

CLOSURE: Day County Courthouse & Highway department will be closed Jan. 20th, 2025, in observation of Martin Luther King Day.

PART-TIME HELP: Moved by Kjos, seconded by Torrence to approve Karli Zimmerman to help as needed in the Auditors office. Motion carried.

RECESS: Chairman Sinner called a recess at 9:24am. Chairman Sinner reconvened meeting at 10:00am.

HIGHWAY BID OPENING: Bids received and opened by highway supt. Larson for Tires for 2025 were Twin Valley Tire, Webster Tire and Pomp's Tire Service (Aberdeen). Moved by Aldrich, seconded by McGregor-Okroi to accept the bids of Twin Valley Tire (Webster) and Webster Tire based on lowest price and availability. Motion carried. Fuel bid received was from Sioux Valley for \$.15 under cost for gas and diesel. Move by Torrence, seconded by McGregor-Okroi to accept bid from Sioux Valley Coop. Commissioner Kjos abstained from voting. Motion carried.

ADJOURNMENT: Moved by Kjos, seconded by McGregor-Okroi to adjourn the meeting until 9:00 AM, Thursday, January 28, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Kelsey Kading
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.