

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
January 28, 2025

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday January 28, 2025, in the Commissioner Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Aldrich, and Torrence. Others: Auditor Kading, States Attorney Knight, Treasurer Rhonda Zubke, Register of Deeds Jodi Berger, David Olson, Reuben Parks, Berdette Zastrow, Andy Dale, Mike Dale, Briana Aadland, Travis Larson, Glenn Gebur, Jerry Mork, Jim Walter, Lauren Johnson, Jon Raap and Brenner Cariveau-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: 2024 performance report for NECOG is available for review in the Auditors office. There is an appointed position looking to be filled for the County NECOG membership for an at large representative for the County, this could be a private sector, economic development, small community representative, county representative, etc.

PUBLIC COMMENTS: Jim Walter of Butler Township questioned what information the new seated County Commissioners have received from Orsted Onshore Real Estate Holding LLC or Nova Clean Energy Real Estate LLC regarding the wind towers? Torrence responded that he has not received anything and Walter volunteered to leave information for him.

MINUTES: Moved by McGregor-Okroi, seconded by Kjos to approve the minutes from January 7th, 2025, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Torrence, seconded by Aldrich to approve and authorize the chairman to sign the payroll period ending December 28, 2024. Motion carried. Auditor's Office 5,703.91; Treasurer's Office 6,243.21; Register of Deeds 5,445.20; State's Attorney 2,952.80; Sheriff's Office 11,479.00; Jailors 12,181.50; Assessor's Office 4,200.70; Commissioners 2,706.92; Home Health 798.00; Veteran's Service 1,369.75; Ambulance 7,416.63; Maintenance 1,960.00; Extension 1,330.00; Welfare 465.00; Drainage 382.50; Planning & Zoning 525.00; OEM 721.00; 911 360.50; Weed 766.14; Highway 22,955.95; Social Security 5,491.06; Medicare 1,284.17; Life Insurance 287.98; Dental Insurance 474.94; SD Retirement 4,985.87 for a total of 102,487.73.

PAYROLL: Moved by McGregor-Okroi, seconded by Aldrich to approve and authorize the chairman to sign the payroll period ending January 11, 2025. Motion carried.

Auditor's Office 5,955.96; Treasurer's Office 6,243.20; Register of Deeds 5,383.46; State's Attorney 2,952.80; Sheriff's Office 11,864.38; Jailors 10,724.40; Assessor's Office 4,153.20; Commissioners 2,706.92; Home Health 859.76; Veteran's Service 1,545.00; Ambulance 9,879.28; Maintenance 2,088.63; Extension 1,330.00; Welfare 465.00; Drainage 376.13; Planning & Zoning 566.13; OEM 901.25; 911 412.00; Weed 766.14; Highway 23,522.71; Social Security 5,659.24; Medicare 1,323.56; Health Insurance 33,368.16; Dental Insurance 474.94; SD Retirement 5,085.42 for a total of 138,607.67.

CLAIMS: Moved by Kjos, seconded by Torrence to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business 167.67, Century Business Products 97.88, Certified Language International 49.50, Kwasniewski Enterprises 45.00, Dacotah Bank 1,561.59, Dependable Sanitation 126.75, Kevin's Services Inc 125.00, Kone Inc. 328.05, Microfilm Imaging Systems 65.00, Minn-Kota Communications, Inc 4,968.00, Pennington County Jail 153.68, Planning & Development District 4,000.00, Safe Harbor 345.00, Sanford Health 984.00, Sanford Health Occupational 49.00, SD Public Health Laboratory 315.00, Vestis 374.26, Kaylie Watters 70.00, Webster Auto Care 579.35, Webster Tire 92.98, Xerox Corporation 282.14, Xerox Financial Services 155.42,

SUPPLIES: Bound Tree Medical 731.40, Cash-Wa Distributing 1,685.86, Dakota Electronics 21,867.40, Mereen-Johnson LLC 58.08, Mike's Jack and Jill 120.60, Premier Biotech LLC 97.82, Runnings Fleet & Farm 1,339.92, Sioux Valley Cooperative 10,658.68, State 4-H Office 500.00, Tri State Water Inc 29.05, Valley Office Products 69.56, Vander Haag's Inc 1,028.00,

UTILITY: James Valley Telecommunications 351.70, Midcontinent Communications 296.06, Northwestern Energy 6,291.90, Otter Tail Power 41.96, Venture Communications 197.90,
REPAIR: Axon Enterprise Inc 2,465.60, Janet Marx 166.43, Snaza Implement LLC 537.31,
DUES: First District Association of Local Governments 1,000.00,
INSURANCE: SD Public Assurance Alliance 111,463.52,
PER DIEM: Josh Hoven 135.80, Jeffrey Kwasniewski 181.67,
MANUAL CHECKS: SD Department of Revenue 137,830.99, Association of SD County Weed 900.00.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of January 1, 2025. Total amount of deposits in bank \$56,273.99. Total amount of actual cash \$1,094.63. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$9,532.32. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$7,481,139.04; Postage \$76.30; Register of Deeds petty cash \$200.00; Sheriff \$1,394.00; Credit cards \$2,755.57 for a total of \$9,402,465.85. Cash Balances: General Fund \$4,644,693.08; Highway \$4,030,903.48; E911 \$4,308.26; OEM \$169,995.22; Domestic Abuse \$414.00; 24/7 Fund \$43,940.08; M & P Fund \$62,527.97; Highway Rural Access \$156,147.92; 700 Accounts \$289,389.84; equals \$9,402,319.85.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of December 2024. Births (9) \$135.00; Deaths (71) \$1,065.00; Marriages (2) \$80.00; Transfer fees \$7,044.50; Recordings \$4,075.00; Copies \$424.20; Sales Tax \$0.08 for a total of \$12,823.78.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of December 2024: Phone cards \$150.24; Phone Commission \$162.83; Remote Breath Tests \$160.00; Sheriff's Fees \$459.61; Fingerprints \$9.39; PBT's \$422.00; Prisoners-Out of Co. \$5,675.00; UA Fees \$440.00; Work Release \$150.00; State Grant \$1,457.19; Waubay Contract Hours \$1,000.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Sales Tax \$10.37 for a total of \$11,096.63.

WEED BOARD: Moved by McGregor-Okroi, seconded by Aldrich to recess the regular session at 9:05AM, to convene as Weed Board. Motion carried. Chairman Sinner reconvened the regular session at 9:09 AM. Next Weed Board meeting will be March 4th 2025, at 9:30 AM.

NURSE: County Nurse Briana Aadland gave a quarterly update & report.

PLANNING/ZONING: Moved by Kjos, seconded by Aldrich to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:44 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Kjos, seconded by McGregor-Okroi to approve the following plat: Sigdestad First Addition in NW 29-123-57 & Kyle & Danielle Monteith Addition in W ½ in 6-122-57; Motion carried.

INVESTMENT POLICY: Moved by Aldrich, seconded by Kjos to approve the 2025 Investment Policy as presented by Treasurer Zubke. Motion carried.

BRIDGE REINSPECTION: Move by Kjos, seconded by Torrence to approve Chairman Sinner to sign the 2025 Bridge reinspection resolution. Motion carried.

**BRIDGE REINSPECTION
PROGRAM RESOLUTION #2025-02
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Day County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire IMEG for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds. Dated this 28th day of January, 2025, at Webster, South Dakota.

Board of County Commissioners of Day County,

Derek Sinner,

Chairman of the Board

ATTEST: Kelsey Kading- Auditor

HIGHWAY LOAD LIMIT: Moved by McGregor-Okroi, seconded by Torrence to approve Chairman Sinner to sign Resolution #2025-01. Motion carried

RESOLUTION #2025-01

WHEREAS the Day County Highway Superintendent will be placing restrictions on county roads during the spring break-up, starting approx. March 1, 2025, and

DO NOW THEREFORE request that the South Dakota Highway Patrol assist in enforcing the road weight restrictions on county roads.

Dated at Webster, South Dakota, this 28th day of January 2025.

By the Board of County Commissioners:

Derek Sinner, Chairman

Daniel Kjos

Sarah McGregor-Okroi

Blake Torrence

Roy Aldrich

ATTEST: Kelsey Kading -Auditor

SMALL STRUCTURES GRANT PROGRAM: Supt. Larson gave an update on applications received and which townships were chosen and the estimated costs. Moved by Aldrich, seconded Kjos to approve applicants of Homer Township-126th Ave of Road 33 (\$35,000), Farmington Township- 413 Ave, South of 127th St. (\$54,000) and Andover Township – 415th Ave, 2 ½ miles South of Highway 12 (\$27,000). Motion carried.

BLADE REPLACEMENT: Representatives from Butler Machinery presented an estimate of \$389,913.31 with \$114,500 trade in and RDO Equipment presented an estimate of \$393,912.69 with \$86,000 trade in. Moved by Torrence, seconded by Aldrich to approve purchase of new blade from Butler Machinery. Motion carried.

SPR TRANSPORTATION STUDY APPLICATION: Supt. Larson discussed with Commission the study application, which was then tabled to review more information.

Year End Review: Larson gave an update on the \$4,030,903.48 spent on the roads in the County in 2024. Larson presented the Commission with maps to show where the roads are located. Moved by Kjos, seconded by Aldrich to approve year end review. Motion carried.

WAGE ADJUSTMENT: Moved by Torrence, seconded by McGregor-Okroi to approve a wage decrease from \$20.50 to \$17.50 for Sarah Hamann as moving employment status from an 80% employee to part-time. Motion carried.

OEM/911: Director Anderson stated the Wildland Fire requested an ordinance be in place that gives authority to the OEM/911 Director to make decisions in case of a major fire emergency. Anderson stated the Hazard Mitigation Plan kick off starts February 6th, 2025. The SD. Anderson informed the Commission of the potential update of the courthouse security grant. Move by Kjos, seconded by McGregor-Okroi to accept potential changes and annual fee \$1,760.00, if the \$86,767.00 grant is awarded. Motion carried.

SHERIFF: Sheriff Jared Schreur had a discussion on electrical repair needed. Discussion tabled to gather more information.

AMBULANCE TRAVEL APPROVAL: Moved by Kjos, seconded by McGregor-Okroi to approve travel for Director Madsen to attend SD Ambulance Association Conference in Fort Pierre, in February. Motion carried.

CREDIT CARD AUTHORIZATION: Moved by McGregor-Okroi, seconded by Aldrich to authorize Rita Sattler County credit card usage. Motion carried.

STATES ATTORNEY: State's Attorney Knight informed the Commission that the Day County Welfare department was named a designated beneficiary of the trust of C.J. Hagen, which states that 10% of the proceeds of the trust up to \$5000.00 will be given to Day County. Moved by Aldrich, seconded Kjos to accept the request and the received amount be put into general fund. Motion carried.

CPI: Auditor Kading reported the CPI is 2.9% for 2025 taxes payable in 2026.

LEVY: Auditor Kading reported that the 2024 Pay 2025 levies are completed. There was a miscalculation for the Webster City Opt Out & any of the few affected will receive a letter in the mail with the correction.

INTEREST TRANSFER: Moved by Torrence, seconded by Aldrich to approve interest transfers to appropriate accounts for end of year closing. Motion carried.

BID CORRECTION: Auditor Kading noted a correction from the minutes of January 4th meeting. Moved by Aldrich, seconded by McGregor-Okroi to accept correction with the Sioux Valley bid for fuel, gas and diesel will be \$.15 over cost. Motion carried.

SYSTEM UPDATES: Kading discussed the updates coming in the next couple months with updating phone & computer systems and services.

COURTHOUSE AND HWY DEPT CLOSURES: Courthouse & Hwy Dept will be closed February 17th, 2025, in observance of President's Day.

ADJOURNMENT: Moved by Kjos, seconded by McGregor-Okroi to adjourn until 9:00 AM, Tuesday, February 4, 2025, to convene in the Commissioners' Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Kelsey Kading
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.