

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**March 18, 2025**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, March 18, 2025, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: States Attorney Knight, Auditor Kading, Treasurer Zubke, Bryan Anderson, Paul Dulitz, Ben Braaten and Brenner Cariveau-R&F.

**PLEDGE:** Chairman Sinner led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** District Meeting is March 20<sup>th</sup> at Bitter Lake Lodge in Waubay. Registration at 11:30am, meal at 12:00pm with meeting to follow.

**PUBLIC COMMENTS:** Planning & Zoning Director, Dari Schlotte commented on an ad that was printed in the Reporter & Farmer newspaper by the Day County Action Alliance and thought that it could have been worded differently and clarified the information. The Planning & Zoning board voted to have the set back of 1/2 mile (2640 ft.), a petition was then turned in, which then took the setback to a County vote in the November election. The voters voted it down in the election, which in return took the set back of the windtowers to the original 1,000 ft.

**MINUTES:** Moved by McGregor-Okroi, seconded by Torrence to approve the minutes from March 4<sup>th</sup>, 2025, regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Kjos, seconded by Aldrich to approve and authorize the chairman to sign the payroll period ending March 8th, 2025. Motion carried.

Auditor's Office 5,930.70; Treasurer's Office 6,278.84; Register of Deeds 5,483.20; State's Attorney 2,952.80; Sheriff's Office 11,195.76; Jailors 10,280.01; Assessor's Office 4,153.20; Commissioners 2,706.92; Home Health 760.00; Veteran's Service 1,545.00; Ambulance 7,869.88; Maintenance 1,960.00; Extension 1,330.00; Welfare 465.00; Drainage 401.63; Planning & Zoning 591.63; OEM 1,030.00; 911 515.00; Weed 966.83; Highway 26,668.22; Social Security 5,679.01; Medicare 1,328.11; Life Insurance 254.18; Dental Insurance 474.94; SD Retirement 5,153.01 for a total of 105,973.87.

**CLAIMS:** Moved by McGregor-Okroi, seconded by Torrence to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A&B Business Solutions 167.67, Century Business Products 131.76, City of Watertown 7,555.47, Forester Testing Limited 2,165.00, IMEG Corp 266.85, Green Roby Oviatt LLP 4,820.00, Lake Area Tech 542.52, Nexis 115.43, Marlin Leasing Corporation 178.00, Northeast Council of Governments 10,880.92, SD Public Health Laboratory 405.00, SDACO M&P Fund 454.00, RC Technologies 50.00, Vestis 411.52, Wex 70.00, XEROX Corporation 337.42, Dacotah Bank 3,189.20,

**REPAIRS:** Auto Value 534.43, Butler Machinery 456.66, CRAFCO Inc. 463.75, First Call Auto Parts 439.33, House of Glass Inc. 2,788.36, Macksteel Warehouse 601.94, Snaza Implement 129.29, Transource Trucking Equipment 4,593.23, Twin Valley Tire 1,594.40, Webster Tire & Marine Service 1,025.97,

**FEES:** Mid-States Organized Crime 100.00,

**SUPPLIES:** A-OX Welding Supply 196.30, ACE 350.53, Dollar General 165.15, Mike's Jack & Jill 313.33, Valley Office Products 455.94, Sanford Health 73.60, Kwasniewski Enterprises 20.00, Cash-Wa Distributing 2,026.45, Tri State Water Inc 45.75,

UTILITY: AT&T 297.79, City of Webster 379.57, Dependable Sanitation 191.75, Otter Tail Power Co 36.23, Northwestern Energy 6,602.90, Sioux Valley Cooperative 6,385.21, ITC 1,563.28, Midcontinent Communications 168.25, James Valley Telecommunications 341.40,

PER DIEM: Travis Larson 152.12,

MANUAL CHECKS: Farmington Township 602.00, SD Department of Revenue 106,444.22, Overhead Door Co. of Brown County 9,234.87, SDACO 375.00

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of March 1, 2025. Total amount of deposits in bank \$431,882.64. Total amount of actual cash \$2,594.15. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$77,932.97. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$7,322,623.23; Postage \$109.45; Register of Deeds petty cash \$200.00; Sheriff \$1,121.00; Credit cards \$5,432.21 for a total of \$9,691,895.65. Cash Balances: General Fund \$4,308,612.97; Highway \$4,126,803.22; E911 \$8,758.68; OEM \$168,477.63; Domestic Abuse \$204.00; 24/7 Fund \$44,546.69; M & P Fund \$62,540.72; Highway Rural Access \$159,077.92; 700 Accounts \$812,898.82; equals \$9,691,920.65.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of February 2025. Births (11) \$165.00; Deaths (33) \$495.00; Marriages (1) \$40.00; Transfer fees \$8,314.00; Recordings \$3,050.00; Copies \$403.65; Sales Tax \$0.11 for a total of \$12,467.76.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of February 2025: Phone cards \$103.29; Phone Commission \$418.02; Remote Breath Tests \$190.00; Sheriff's Fees \$1,006.73; Juvenile Care \$400.00; Dispatch Services \$8,500.00; PBT's \$309.00; Prisoners-Out of Co. \$3,970.00; UA Fees \$640.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$6.71 for a total of \$17,543.75.

**OEM:** Director Bryan Anderson gave an update that the Utne/FEMA project is in final stages and ready for disbursements. Move by Torrence, seconded by Aldrich to approve \$184,975.70 funds transfer from assigned to unassigned. Motion carried.

**AMBULANCE:** Director Madsen gave an update to Commissioners that the Ambulance service had 113 calls in 2025. Moved by McGregor-Okroi, seconded by Aldrich to approve CPR course to be taken in Yankton rather than Sioux Falls in March. Motion carried.

**NEW HIRE:** Moved by Torrence, seconded by Aldrich to approve hiring Katie Sherman as part time driver at \$14.00/hr with no benefits effective 3-18-2025. Motion carried.

**PLANNING & ZONING:** Moved by McGregor-Okroi, seconded by Kjos to recess the regular session at 9:29 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:39 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by Kjos, seconded by Aldrich to approve the following plat: Sanderson Golden Acre Addition in SESE 29-120-59; Motion carried.

**COUNTY TAX SALE:** Moved by Kjos, seconded by Aldrich to recess regular commission meeting at 10:00 AM, March 18, 2025, this being the time and place set to offer the following county property for sale to the highest bidder. Chairman Sinner reconvened the regular meeting at 10:03 AM. Moved by Aldrich, seconded by Torrence to approve the bid on the

following parcel and issue Quit Claim Deed. Motion carried. Parcel #01.103.2100: Sold to KBJ Enterprise LLC for \$100.00.

**EXECUTIVE SESSION:** Moved by Aldrich, seconded by McGregor-Okroi to enter Executive Session at 9:10 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 9:29 AM.

**GRAVEL:** Moved by Torrence, seconded by Aldrich to approve 12,000 tons of crushed gravel at Holscher pit in Waubay. Motion carried.

**CULVERT:** Moved by Kjos, seconded by Aldrich to approve letter to South Dakota Department of Transportation for box culvert 19-021-030. Motion carried.

**WAGE INCREASE:** Moved by Torrence, seconded by Kjos to approve 6 months of employment wage increase from \$25.05 to \$25.80 for Highway Superintendent, Travis Larson effective 3-23-2025. Motion carried.

**NEW HIRE:** Moved by Aldrich, seconded by McGregor-Okroi to approve hiring Tarah Kroll as part time jail dispatcher at \$19.50/hr with no benefits effective 3-18-2025. Motion carried.

**TRAVEL REQUEST:** Moved by Torrence, seconded by McGregor-Okroi to approve travel for Tarah Kroll for NCIS certification class in Pierre or Aberdeen. Motion carried.

**TRAVEL REQUEST:** Moved by Kjos, seconded by Aldrich to approve travel for Mandy Bartelt, Deputy Hoven & Sheriff Schreur for Sheriff's Conference in Pierre in April. Motion carried.

**SHERIFF:** Moved by Torrence, seconded by McGregor-Okroi to approve \$2.00 increase in salary for Garret Thompson (\$22.50 to \$24.50) for one year of employment and receiving his certification from LAT Academy, effective 3-23-2025. Motioned carried.

**CORRECTION:** Moved by Kjos, seconded by McGregor-Okroi to approve the correct reports and publish corrections for February 18, 2025 minutes due to human error. Motion carried.

The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of February 1, 2025. Total amount of deposits in bank \$302,560.08. Total amount of actual cash \$3,975.30. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$38,284.45. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$7,398,765.67; Postage \$349.76; Register of Deeds petty cash \$200.00; Sheriff \$1,448.00; Credit cards \$5,640.63 for a total of \$9,601,223.89. Cash Balances: General Fund \$4,460,013.97; Highway \$4,203,800.67; E911 \$9,690.85; OEM \$144,572.86; Domestic Abuse \$179.00; 24/7 Fund \$43,936.69; M & P Fund \$62,846.97; Highway Rural Access \$156,147.92; 700 Accounts \$519,507.96; equals \$9,600,696.89.

**TRAVEL REQUEST:** Moved by McGregor-Okroi, seconded by Kjos to approve travel for Commissioners Aldrich & Torrence for Commissioner Conference Spring Workshop for Newly Elected Commissioners in Pierre in April. Motion carried.

**MEDIA:** Auditor Kading informed the Commissioners of the new microphone and speaker system installed for via GoTo meetings. Auditor Kading will be getting quotes for installing speakers in the Commissioner room.

**ABATEMENTS:** Auditor Kading presented abatements for Commission approval.

ABATEMENT #2025-13 abate \$37.50 on parcel #71-06-00A1&2, which the property is exempt from tax with special exemption; #2025-14 abate \$6,133.00 on parcel #78-10-1014, which is part of the PILT program; #2025-15 abate \$1,779.32 on parcel #78-26-0030, which is part of the PILT program; Moved by Torrence, seconded by McGregor-Okroi to approve the abatements presented. Motion carried.

**ADJOURNMENT:** Moved by McGregor-Okroi, seconded by Torrence to adjourn until 9:00 AM, Tuesday, April 1, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Derek Sinner,  
Chairman

ATTEST:

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Kelsey Kading,  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.