

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
July 22, 2025

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, July 22, 2025, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: Auditor Kading, Treasurer Zubke, Paul Dulitz, David Dulitz, Glenn Gebur, Jennifer Moos, Josh Wagner, Ben Braaten, Sheriff Schurer, Brian Holland, Rob Grewe, Jason Coester, & Amanda Dulitz-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENT: On behalf of the Ambulance crew, David Dulitz commented on the good replacement purchase of the ambulance and requested a more detailed list of the Ambulance Director's position.

MINUTES: Moved by McGregor-Okroi, seconded by Aldrich to approve the minutes from July 8, 2025, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Kjos, seconded by Aldrich to approve and authorize the chairman to sign the payroll period ending July 12, 2025. Motion carried.

Auditor's Office 5,768.20; Treasurer's Office 6,243.20; Register of Deeds 5,518.83; State's Attorney 2,952.80; Sheriff's Office 11,820.76; Jailors 11,020.70; Assessor's Office 4,153.20; Commissioners 2,706.92; Veteran's Service 2,620.00; Ambulance 7,143.87; Maintenance 2,070.25; Home Health 724.38, Extension 1,330.00; Welfare 475.00; Drainage 350.63; Planning & Zoning 540.63; OEM 901.25; 911 412.00; Weed 716.00; Highway 21,285.48; Social Security 5,424.31; Medicare 1,268.56; Health Insurance 30,388.86, Life Insurance 7.10; Dental Insurance 445.98; SD Retirement 4,596.03 for a total of 130,884.94.

CLAIMS: Moved by McGregor-Okroi, seconded by Torrence to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Century Business Products 149.70, City of Watertown 7,698.24, Judith Cleveland 175.00, Cogley Law 781.00, Dacotah Bank 3,655.48, Dakota Fluid Power 505.24, Steve Hargis 125.60, Human Service Agency 990.00, IMEG 4,129.82, LG Everist 25,434.58, PCC 1,320.46, PEAC Solutions 125.27, Sanford Health 893.50, SDACC-CLERP 4,563.00, SDACO M&P Fund 192.00, Supercom 97.50, Xerox Corporation 289.95, Valley Office Products 463.90, WEX 70.00, Vestis 342.74, Glacial Lakes Technology 175.00,

REPAIRS: Kone Inc 328.05, Webster Tire 120.98,

SUPPLIES: A-OX Welding Supply 162.89, ACE Hardware 155.94, Kwasniewski Enterprises 57.00, Farm & Home Publishers 945.00, Fedex 31.80, Mike's 366.95, Ryan's 58.95, Tri State Water Inc 37.40,

UTILITIES: Dependable Sanitation 191.75, Northwestern Energy 3,646.33, Sioux Valley Cooperative 15,789.28, ITC 1,618.77, RC Technologies 50.00, James Valley Telecommunications 341.40, Verizon Connect 84.70,

PER DIEM: Barbra Block 73.17,

MANUAL CHECKS: Day County Treasurer 28.70, SD Dept of Revenue 187,377.71, Marshall County 105.00.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of July 1, 2025. Total amount of deposits in bank \$70,219.00. Total amount of actual cash \$2,091.72. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$38,589.27. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$8,710,623.09; Postage \$137.14; Register of Deeds petty cash \$200.00; Sheriff \$1,442.00; Credit cards \$2,596.42 for a total of \$10,675,898.64. Cash Balances: General Fund \$4,863,609.05; Highway \$5,101,560.26; E911 \$8,726.88; OEM \$9,935.96; Domestic Abuse \$229.00; 24/7 Fund \$45,994.69; M & P Fund \$62,483.48; Highway Rural Access \$160,730.96; 700 Accounts \$422,059.36; equals \$10,675,329.64.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of June 2025. Births (12) \$180.00; Deaths (48) \$720.00; Marriages (2) \$80.00; Transfer fees \$1,830.50; Recordings \$3,255.00; Copies \$329.20; Sales Tax \$0.27 for a total of \$6,394.97.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of June 2025: Phone cards \$37.56; Phone Commission \$65.89; Remote Breath Tests \$197.00; Sheriff's Fees \$929.78; Fingerprints \$9.39; PBT's \$554.00; Prisoners-Out of Co. \$2,830.00; UA Fees \$945.00; Work Release \$1,110.00; GPS Monitoring 150.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00; Sales Tax \$3.05 for a total of \$8,831.67.

CONSERVATION: Conservation District Manager Josh Wagner and Jen Moos with the tree shed recycling presented to Commission with the current budget and activities report. Grateful for the County's 2025 contribution, Wagner requested the County assistance of \$12,500.00 for the conservation and \$1,500.00 for the tree shed recycling proposed 2026 budget.

Moved by Torrence, seconded by Aldrich to grant \$12,500.00 to the Conservation district for 2026 budget. Motion carried.

Moved by Kjos, seconded by Aldrich to grant \$1,500.00 to tree shed recycling for 2026 budget. Motion carried.

BOILER: Custodian Brian Holland gave Commission an update on the courthouse boiler system. Holland will contact Climate Systems and have them present to the Commission with an updated report on the Courthouse boiler system and estimates on preventative maintenance and future replacement.

EXECUTIVE SESSION: Moved by Torrence, seconded by McGregor-Okroi to enter into Executive Session at 9:28 AM for legal as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 9:45 AM.

BUTLER BRIDGE: Superintendent Braaten gave an update to the Commissioners that States Attorney Knight is currently working on discussions with engineers and the railroad to convert back to the original agreement with the railroad being the general contractor of the bridge project.

SOUTH DAKOTA OPEN MEETING LAWS: Auditor Kading presented each Commissioner with a guide to South Dakota's open meeting laws. Moved by McGregor-Okroi, seconded by Torrence to approve to accept and review the guide. Motion carried.

RENEWAL: Moved by Aldrich, seconded by Kjos to approve the renewal contract with KELO land, hire-click for \$708.00. Motion carried.

JAIL: Sheriff Schreur held discussion on 2026 budget. Moved by Torrence, seconded by McGregor-Okroi to approve Sheriff Schreur to increase 2026 repairs & maintenance budget from \$50,000 to \$176,305.01. Motion carried.

AMBULANCE EXECUTIVE SESSION: Moved by Kjos, seconded by Aldrich to enter into Executive Session at 10:43 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 12:14 PM.

EXCUSED: Commissioner McGregor-Okroi left at 12:14 PM.

HIRE: Moved by Torrence, seconded by Aldrich to approve Melissa Sackreiter as part-time interim Co-Director for the Ambulance for \$25.00/hr, effective 7-12-2025. Motion carried.

AMBULANCE NEW HIRE: Moved by Kjos seconded by Torrence to approve hiring Casey Zochert-Huffman as a part time EMT at \$17.00/hr with no benefits effective 7-22-2025. Motion carried.

BUDGET: The 2026 Budget was discussed. The Board made changes to the following departments: Jail+\$126,305.01 (repairs \$ maintenance), Ambulance-\$41,500.00 (-\$6,000.00 building rental, -\$500.00 for mileage, -\$5,000.00 training & equipment, and -\$30,000.00 for equipment), Economic Development -\$6,500.00 (budget request reduced).

2026 BUDGET: Move by Aldrich, seconded by Kjos to accept the proposed budgets for the 2026 budget year. Motion carried.

ADJOURNMENT: Moved by Torrence, seconded by Kjos to adjourn until 9:00 AM, Tuesday, August 5, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.