

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
August 19, 2025

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, August 19, 2025, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: States Attorney Knight, Auditor Kading, Treasurer Zubke, Planning & Zoning Schlotte, Stephanie Williams, Glenn Gebur, Duane Hemmah, Debbie Hemmah, Shane Phillips, Eric Senger, Lesleann Palmer, Al Block, Paul Dulitz, David Dulitz, Lucas Brockhaus, Tom Sannes and Amanda Dulitz-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Commissioners were given a copy of Pipeline Awareness newsletter from the Pipeline Association for Public Awareness.

PUBLIC COMMENTS: Glenn Gebur suggested that the commissioners set up an Ambulance board of directors. David Dulitz agreed Gebur adding that attention is needed with ambulance staffing and scheduling.

MINUTES: Moved by McGregor-Okroi, seconded by Aldrich to approve the minutes from August 5, 2025, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Torrence, seconded by Kjos to approve and authorize the chairman to sign the payroll period ending August 9, 2025. Motion carried.

Auditor's Office 5,364.45; Treasurer's Office 6,243.21; Register of Deeds 5,474.89; State's Attorney 2,952.80; Sheriff's Office 11,180.75; Jailors 11,658.50; Assessor's Office 4,153.20; Commissioners 2,706.92; Home Health 768.31; Veteran's Service 2,220.00; Ambulance 6,952.20; Maintenance 1,996.75; Extension 3,218.13; Welfare 475.00; Drainage 401.63; Planning & Zoning 591.63; OEM 592.25; 911 257.50; Weed 445.00; Highway 20,112.48; Social Security 5,365.94; Medicare 1,254.92; Health Insurance 30,388.86; Dental Insurance 431.50; SD Retirement 4,571.14 for a total of 129,777.96.

CLAIMS: Moved by Kjos, seconded by Aldrich to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 209.12, Century Business Product 163.05, City of Watertown 7,809.17, Dacotah Bank 4,294.39, Dependable Sanitation 191.75, Keloland Employment 708.00, Green Roby Oviatt LLP 4,820.00, Kriech Construction 2,401.94, Local IQ 1,102.00, Microfilm Imaging Systems Inc. 65.00, Minn-Kota Communication Inc. 120.00, PEAC Solutions 335.75, SD Public Health Laboratory 1,065.00, SDACO M&P Fund 250.00, SDEMA 150.00, Vestis 282.54, Wex 70.00, XEROX Corporation 291.61.

REPAIRS: Ace 41.93, Auto Value 202.83, Butler Machinery 1,449.11, Dakota Electronics 606.00, SD Lumber & Design LLC 1,823.83, Snaza Implement LLC 73.65,

SUPPLIES: A-OX Welding 272.07, Day County 4-H Leaders 77.00, Dollar General 298.50, Equipment Blades Inc. 5,280.00, First Call Auto Parts 3.81, Johnson Lumber 24.99, L.G. Everist Inc 25,589.20, Matheson Tri-Gas Inc. 41.29, Mcleod's 172.54, Mike's Jack & Jill 235.58, Newman Traffic Signs 442.03, Sanford Health 120.00, Supercom Inc. 133.25, Valley Office Products 58.48, Webster Tire & Marine Service 298.28,

UTILITY: Otter Tail Power Co 67.34, Northwestern Energy 3,859.01, Sioux Valley Cooperative 24,797.16, ITC 1,685.63, James Valley Telecommunications 341.40, RC Technologies 50.00, Tri- State Water 45.75, Verizon Wireless 160.04, Verizon Connect 84.70.

DEDUCTIBLE: Allison Bisgard 2,000.00.

PER DIEM: Diane Anderson 160.80, Susan Busk 60.30, Judith Cleveland 175.00, Kristie Erickson 67.00, Wayne Fischer 150.08, Mike Frey 60.30, Mike Grann 26.80, Terri Heitmann 42.88, Preston Mattheis 117.92, Karen Mikkelsen 40.20, Mary Odland 46.90, Sherry Perrion 104.52, Julie Prasek 56.28, Pam Raeder 124.62, Rochelle Schmidt 83.08, Mitchell Vanderwal 201.00, Julie Symens 58.96, Adam Wirt 235.84.

MANUAL CHECKS: United States Postal Service 900.20, SD Department of Revenue 174,403.16, Day County Treasurer 313.07.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of August 1, 2025. Total amount of deposits in bank \$117,395.76. Total amount of actual cash \$1,419.73. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$14,652.35. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,850,000.00; IMMA \$8,537,762.89; Postage \$402.36; Register of Deeds petty cash \$200.00; Sheriff \$1,073.00; Credit cards \$1,721.33 for a total of \$10,524,627.42. Cash Balances: General Fund \$4,800,918.97; Highway \$5,218,202.54; E911 \$7,614.82; OEM \$6,498.84; Domestic Abuse \$129.00; 24/7 Fund \$46,378.75; M & P Fund \$62,706.48; Highway Rural Access \$125,432.93; 700 Accounts \$325,652.90; equals \$10,593,535.23.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of July 2025. Births (22) \$330.00; Deaths (29) \$435.00; Marriages (2) \$80.00; Transfer fees \$5,039.50; Recordings \$3,870.00; Copies \$468.50; Sales Tax \$0.28 for a total of \$10,223.28.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of July 2025: Accident Reports \$4.00; Phone cards \$75.12; Phone Commission \$109.91; Remote Breath Tests \$153.00; Remote Breath Act/Deact \$160.00; Sheriff's Fees \$966.70; Fingerprints \$28.17; Juvenile Care \$91.80; Misc. Income \$23.12; PBT's \$485.00; Prisoners-Out of Co. \$5,750.00; UA Fees \$869.00; Work Release \$2,940.00; GPS Monitoring 360.00; Roslyn Contract Hours \$1,000.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$6.71 for a total of \$14,522.53.

TRAVEL: DOE Block requested travel to Sioux Falls for annual assessor schooling. Moved by Aldrich, seconded by McGregor-Okroi to approve the travel request. Motion carried.

NECOG: Northeast Council of Government director Eric Senger visited with commissioners to get ideas to re-engage their members and increase attendance in meetings which are held 2-3 time per year. The NECOG board has roughly 50 members with each County representing with at least 4 individuals.

PLANNING & ZONING: Moved by McGregor-Okroi, seconded by Torrence to recess the regular session at 9:20 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:35 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Kjos, seconded by McGregor-Okroi to approve the following plat: Dolney/Demaplan-Vlastnick Third Addition in NW 14-123-55. Motion carried.

WEB WATER AND BANNER: WEB Water and Banner Associates initiated a new water service project for the City of Waubay and north Waubay with the project being 100%

Water Smart grant from the Bureau of Reclamation. The project will have no construction costs for users; only standard monthly minimums and water usage fees would apply. If projections stay on schedule, construction may start in 2027.

HIGHWAY: Interim Superintendent Braaten gave an update on the water levels: Kanago Landing 1806.1, Rush Lake North/South & Blue Dog 1806.5, Bitter Lake south of railroad tracks on north side of township road 1806.1 and south side of township road 1805.4, Bitter Lake Lodge and boat landing 1805.3 and Bisdards 1805.2.

NEW HIRE: Moved by Kjos, seconded by Torrence to approve Jordan Schmieg as full-time highway superintendent and weed supervisor for \$65,000.00, with full benefits, effective September 10, 2025. Motion carried.

HIGHWAY BUILDING MAINTENANCE: Move by Aldrich, seconded by Torrence to approve Pro Coat Protective Coatings to pressure wash, prime rust spots, and paint two county quonsets white with rust protection for \$12,800.00 each. Motion carried.

AMBULANCE: Ambulance employee Gavin Sannes presented the Commission a EMS cadet program to recruit high school students 16 years of age and older to the ambulance staff. Moved by Torrence, seconded by Aldrich to approve to move forward with setting up the program.

EXECUTIVE SESSION: Moved by Aldrich, seconded by Torrence to enter into Executive Session at 10:10 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:25 AM.

NEW HIRE: Moved by Aldrich, seconded by McGregor-Okroi to approve Melissa Sackreiter as a part time Ambulance Director at \$28.00/hr with no benefits, effective August 19, 2025. Interim director positions cease with Rob Grewe and Jason Coester with the hire of Melissa Sackreiter as Director. Motion carried.

AMBULANCE PURCHASE: Moved by Kjos, seconded by McGregor-Okroi to approve the purchase of an iPad for an ambulance with magic keyboard and 4 year protection plan \$394.00. Motion carried.

AMBULANCE PURCHASE: Move by Torrence, seconded by Kjos to approve the purchase of the ambulance bottom bumper with grill guard for \$3,100.00 and installation of \$468.00. Motion carried.

TRAVEL: Auditor Kading requested travel approval for ROD Berger and Auditor Kading to Oacoma for SDACES in August. Moved by McGregor-Okroi, seconded by Aldrich to approve the travel request. Motion carried.

TRAVEL: Auditor Kading requested travel approval for Deputy Kwasniewski and Auditor Kading and to close Auditors Office on September 5th, 2025 to attend SD VOTES training Sioux Falls for new election software. Moved by Torrence, seconded by Aldrich to approve the travel request and office closure. Motion carried.

TRAVEL: Auditor Kading requested OEM director Anderson for travel approval to Sioux Falls for emergency management conference in September. Moved by Aldrich, seconded by McGregor-Okroi to approve the travel request. Motion carried.

MOU: Memorandum of Understanding between DSU(Dakota State University)-SecureSD and Day County is for the purpose of creating a cybersecurity initiative for counties throughout the State of South Dakota. Moved by Torrence, seconded by Kjos to approve Chairman Sinner to sign Memorandum of Understanding with the SecureSD program. Motion carried.

ADJOURNMENT: Moved by McGregor-Okroi, seconded by Aldrich to adjourn until

9:00 AM, Tuesday, September 2, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.