

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**September 16, 2025**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, September 16, 2025, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: States Attorney Knight, Auditor Kading, Treasurer Zubke, Register of Deeds Berger, Hwy Supt. Schmieg, Hwy Interim Supt. Ben Braaten, Ambulance Director Melissa Sackreiter, OEM Director Bryan Anderson, Paul Dulitz, Craig Strom, Harry Knapp, Al Block, Jared Nelson, Steve Sigdestad, Brian Sandvig, Don Mahlen and Amanda Dulitz-R&F.

**PLEDGE:** Chairman Sinner led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** Paul Dulitz shared that an ambulance board would be beneficial in keeping consistency in goals and policies and believes it would be more responsive to the public.

**MINUTES:** Moved by Kjos, seconded by McGregor-Okroi to approve the minutes from September 2, 2025, regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Aldrich, seconded by Torrence to approve and authorize the chairman to sign the payroll period ending September 6, 2025. Motion carried.

Auditor's Office 5,043.83; Treasurer's Office 6,243.20; Register of Deeds 5,407.20; State's Attorney 2,952.80; Sheriff's Office 11,449.50; Jailors 11,949.20; Assessor's Office 4,153.20; Commissioners 2,706.92; Home Health 836.00; Veteran's Service 2,591.25; Ambulance 7,533.49; Maintenance 1,960.00; Extension 1,330.00; Welfare 475.00; Drainage 395.25; Planning & Zoning 585.25; OEM 927.00; 911 463.50; Weed 721.00; Highway 23,105.10; Social Security 5,551.44; Medicare 1,298.31; Life Insurance 235.02; Dental Insurance 445.98; SD Retirement 4,631.34 for a total of 102,990.78.

**CLAIMS:** Moved by McGregor-Okroi, seconded by Aldrich to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** AT&T Firstnet 51.24, C & S Concrete 153.00, Century Business Products 148.47, City of Watertown 7,752.63, Jason Coester 6.70, Hofland Engineering Inc 16,956.55, Green Roby Oviatt LLP 4,820.00, Jeffery Henry 12,800.00, Judith Cleveland 140.00, Kriech Construction 116,584.58, PCC Ambulance Billing Service 14,003.51, PEAC Solutions 83.63, RC Technologies 50.00, SD Public Health Laboratory 1,580.00, SDACO M&P Fund 258.00, Steve Hargis 286.88, Sanford Health 2,119.38, Taliaferro Law Firm, P.C. 833.00, Tri State Water Inc. 55.60, Dacotah Bank 2,867.54, Truenorth Steel 18,670.71, Twotrees Technologies 1,922.16, Vestis 282.54, Webster Scale Inc 71,652.25, Wex 70.00, Xerox Corporation 360.74.

**REPAIRS:** Johnson Controls Inc 437.84, Snaza Implement LLC 1,300.60, Transource Trucking Equipment 9,026.31, Twin Valley Tire 147.78, Webster Tire & Marine Service 1,360.93.

**EXCISE TAX:** SD Treasurer 11.80.

**INSURANCE:** American Income Life Insurance 216.00.

**PUBLISHING:** Waubay Clipper 1,961.93.

**SUPPLIES:** A-OX Welding Supply 77.70, ACE 339.67, Agwrx 1,420.00, Auto Value 83.94, Jodi Burger 31.92, Bound Tree Medical LLC 113.57, Dakota Electronics 808.00,

McLeod's 539.00, Microfilm Imaging Systems 65.00, Mike's Jack & Jill 420.00, National 4-H Council Shop 554.46, Valley Office Products 549.33, Supercom Inc 201.50, Kwasniewski Enterprises 107.00, Cash-Wa Distributing 983.72, Van Diest Supply Company 2,891.90.

UTILITY: City of Webster 136.02, Northwestern Energy 4,625.65, Sioux Valley Cooperative 13,327.23, ITC 1,836.82, Midcontinent Communications 456.09, Verizon Connect 50.82, Verizon Wireless 160.04.

PER DIEM: Jodi Berger 25.73, Kelsey Kading 265.32, Jennifer Ringkob 537.21, Rhonda Zubke 297.21.

MANUAL CHECKS: SDACC 1,370.00, Day County Treasurer 201.39, SD Veterans Service Officer Association 50.00, SD Department of Revenue 150,583.62.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2025. Total amount of deposits in bank \$96,753.73. Total amount of actual cash \$2,427.21. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$24,546.21. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$2,850,000.00; IMMA \$6,151,232.31; Postage \$201.39; Register of Deeds petty cash \$200.00; Sheriff \$1,678.00; Credit cards \$3,354.29 for a total of \$9,130,393.14. Cash Balances: General Fund \$4,642,625.66; Highway \$3,957,696.36; E911 \$6,736.87; OEM \$3,072.15; Domestic Abuse \$189.00; 24/7 Fund \$46,389.76; M & P Fund \$62,431.52; Highway Rural Access \$125,432.93; 700 Accounts \$285,382.89; equals \$9,129,957.14.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of August 2025. Births (16) \$240.00; Deaths (29) \$435.00; Marriages (2) \$80.00; Transfer fees \$5,129.00; Recordings \$4,065.00; Copies \$339.25; Sales Tax \$0.33 for a total of \$10,228.58.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2025: Phone cards \$93.90; Phone Commission \$728.72; Remote Breath Tests \$167.00; Remote Breath Act/Deact \$80.00; Sheriff's Fees \$728.19; Fingerprints \$75.12; PBT's \$580.00; Prisoners-Out of Co. \$8,905.00; UA Fees \$990.00; Work Release \$50.00; GPS Monitoring \$360.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$10.98 for a total of \$14,768.91.

**AMBULANCE:** Director Sackreiter gave an update on the ambulance service including that there has been 341 calls to date, up 54 calls from this time last year.

**WAGE INCREASE:** Moved by Kjos, seconded by Aldrich to approve wage increase from \$14.00/hour as a driver to \$16.00/hour as an EMT for Misty Snoddy, effective 9-7-2025. Motion carried.

**WAGE INCREASE:** Moved by Torrence, seconded by McGregor-Okroi to approve wage increase from \$15.00/hour as a driver to \$16.00/hour as an EMT for Gavin Sannes, effective 9-7-2025. Motion carried.

**RESIGNATION:** Moved by Torrence, seconded by McGregor-Okroi to accept with regret and thankful for the years of service, the resignation of ambulance employee Nancy Block. Motion carried.

**DEF SYSTEM:** Director Sackreiter held discussion on the gas mileage on the new ambulance due to the DEF system and getting a credit card for the new ambulance.

**PLANNING & ZONING:** Moved by McGregor-Okroi, seconded by Aldrich to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 10:30 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by McGregor-Okroi, seconded by Kjos to approve the following plat: West Bay Addition in NE 1-122-56. Motion carried.

**HABITAT STAMP:** Harry Knapp held discussion for a potential habitat stamp to provide financial relief for landowners affected by flooding and water issues, as well as the need for legislative action on this to move forward.

**MITIGATION:** Harry Knapp presented various proposals for addressing ongoing water drainage issues were presented, including potential solutions to manage water levels and maintain property rights.

**FIVE-YEAR TRANSPORTATION PLAN PUBLIC MEETING:** Appearing from the public was, Paul Dulitz, Rhonda Zubke, Jodi Berger, Steve Sigdestad, OEM director Anderson, Al Block and Amanda Dulitz-R&F. Highway Interim Supt. Ben Braaten gave a report on the Five-Year Transportation Plan. Moved by Torrence, seconded by Kjos to approve the Five-Year Transportation Plan as presented and approve the Chairman to sign certification. Motion carried.

**R.O.W.:** Moved by Aldrich, seconded by McGregor-Okroi to approve occupancy of R.O.W. for Mark Schmit for boring under road on County Road 31 south of Butler. Motion carried.

**APPROVE GREADE RAISE DESIGN:** Moved by Kjos, seconded by McGregor-Okroi to approve IMEG design of grade raise for county road 1, North of highway 12. Motion carried.

**LEMPG:** OEM Director Anderson discussed the LEMPG program funding. Moved by Aldrich, seconded by Torrence to approve the continuation of funding that is necessary that is not covered by the program. Motion carried.

**BUTLER BRIDGE:** States Attorney Knight stated that a lawsuit against the railroad has been initiated which is on a six month agreement, putting the lawsuit is on hold for both parties to work through what the discrepancies regarding the County's responsibility vs the railroads part of the original contract.

**BUDGET HEARING:** The Commission conducted the final Budget Hearing. Appearing from the public were Paul Dulitz, Rhonda Zubke, Jodi Berger, Steve Sigdestad, Ben Braaten, Jordan Schmieg, Bryan Anderson, Al Block and Amanda Dulitz-R&F

**2025 ANNUAL BUDGET ADOPTION:** Moved by Aldrich, seconded by Torrence to adopt the 2026 Provisional Budget as the Annual Budget and approve Budget Levy Resolution #2025-03. Motion carried.

### **RESOLUTION #2025-03**

#### **Adoption of Annual Budget for Day County, South Dakota.**

**WHEREAS,** (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

**WHEREAS,** the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

**WHEREAS,** due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

**NOW THEREFORE BE IT RESOLVED**, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Day County, South Dakota and all its institutions and agencies for calendar year January 1, 2026 and ending December 31, 2026, and the same is hereby approved and adopted by the Board of County Commissioners of Day County, South Dakota, this 16<sup>th</sup> day of September, 2025. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Day County, South Dakota. The accompanying taxes are levied by Day County for the year January 1, 2026 through December 31, 2026.

Board of County Commissioners of Day County, South Dakota.

Derek Sinner, Chairman

Roy Aldrich, Commissioner

Daniel Kjos, Commissioner

Sara McGregor-Okroi, Commissioner

Blake Torrence, Commissioner

ATTEST:

Kelsey Kading, County Auditor

County tax levies within limited levy: General County Purposes \$3,830,099.02 \$2.286 \$'s/1,000.00, County Road & Bridge \$1,389,121.61, \$0.814 \$'s/1,000.00 total taxes levied by Day County. As of September 16<sup>th</sup>, 2025, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

**DISCUSSION:** The Courthouse and Highway Dept. will be closed October 13, 2025, in observance of Native American Day/Columbus Day.

**COUTHOUSE MAINTANCE:** Moved by Torrence, seconded by Aldrich to proceed with carpet cleaning in the courthouse for \$2,094.80 from Webster Carpet Cleaning. Motion carried.

**ADJOURNMENT:** Moved by Aldrich, seconded by McGregor-Okroi to adjourn until 9:00 AM, Tuesday, October 7, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Derek Sinner,  
Chairman

ATTEST:

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Kelsey Kading,  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.