

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
November 18, 2025

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, November 18, 2025, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: States Attorney Knight, Auditor Kading, Treasurer Zubke, Nathan Kuehl, Keith Luke, Paul Dulitz, Kem David, Bryan David, Karen David, Nicole Rumpza, Glenn Gebur and Conner Handrahan-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDCE: Roberts County will be hosting the Lake Region Commissioner Association district meeting on December 11, 2025 at Soiree at 417 Veterans's Ave, Sisseton, SD. All commissioners and elected officials are invited.

PUBLIC COMMENTS: None.

MINUTES: Moved by McGregor-Okroi, seconded by Aldrich to approve the minutes from November 4, 2025, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Kjos, seconded by Aldrich to approve and authorize the chairman to sign the payroll period ending November 1, 2025. Motion carried.

Auditor's Office 6,268.20; Treasurer's Office 6,278.82; Register of Deeds 5,293.20; State's Attorney 2,952.80; Sheriff's Office 11,451.13; Jailors 11,798.00; Assessor's Office 4,153.20; Commissioners 2,706.92; Home Health 950.00; Veteran's Service 2,753.75; Ambulance 7,208.00; Maintenance 2,051.88; Extension 1,330.00; Welfare 475.00; Drainage 427.13; Planning & Zoning 617.13; OEM 824.00; 911 360.50; Weed 730.00; Highway 23,636.60; Social Security 5,641.29; Medicare 1,319.34; Life Insurance 249.22; Dental Insurance 474.94; SD Retirement 4,899.94 for a total of 104,850.99.

CLAIMS: Moved by Kjos seconded by Torrence to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc 368.54, A-OX Welding Supply 728.95, Best Western Hotel 218.00, Bound Tree Medical 348.42, Brown County Sheriff 400.00, City of Watertown 7,775.41, Elite Drain & Sewer Cleaning 257.50, Flower Cart 73.15, Green Roby Oviatt LLP 4,820.00, Kriech Construction 61,392.54, LexisNexis 234.10, Microfilm Imaging Systems Inc 65.00, Northern Edge Marketing 417.39, RC Technologies 50.00, Sanford Health 777.15, SD Public Health Laboratory 500.00, SDACO M&P Fund 222.00, SDHSC 600.00, Supercom Inc 201.50, Taliaferro Law Firm P.C. 755.00, Transource Trucking Equipment 858.96, TwoTrees Technologies 3,725.20, Dacotah Bank 2,471.42, Vestis 282.54, Wex 70.00, Kennard Wike 4,875.00, Xerox Corporation 327.90.

REPAIRS: Auto Value 611.08, Butler Machinery 3,774.60, Johnson Controls Inc. 1,279.57, Power Plan 444.12, Precision Equipment 184.63, Snaza Implement 267.63, Twin Valley Tire 195.12, Webster Tire & Marine Service 401.26.

SUPPLIES: ACE 844.15, Century Business Products 146.71, Kwasniewski Enterprises 43.00, Cash-Wa Distributing 1,202.86, Dakota Electronics 73.50, Joshua Edwards 280.00, Intoximeters 420.00, Johnson Lumber 24.99, Mike's Jack & Jill 242.75, Sioux International 149,500.00, Sioux Valley Cooperative 24,124.95, Tri State Water Inc 45.75, Valley Office Products 428.22.

UTILITY: City of Webster 88.32, Otter Tail Power Co 32.78, Midcontinent Communications 456.09, Northwestern Energy 3,721.22, ITC 1,709.48, James Valley Telecommunications 351.70.

PUBLISHING: Reporter & Farmer 814.35.

PER DIEM: Travis Larson 47.88.

MANUAL CHECKS: SD Dept. of Revenue 144,120.20.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading, hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of November 1, 2025. Total amount of deposits in bank \$358,349.72. Total amount of actual cash \$7,859.21. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$623,646.33. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$3,850,000.00; IMMA \$8,054,587.58; Postage \$238.94; Register of Deeds petty cash \$200.00; Sheriff \$1,521.00; Credit cards \$13,347.68 for a total of \$12,909,750.46. Cash Balances: General Fund \$4,975,515.06; Highway \$4,109,477.79; E911 \$12,207.77; OEM -\$4,056.42; Domestic Abuse \$124.00; 24/7 Fund \$48,115.76; M & P Fund \$67,067.54; Highway Rural Access \$112,294.13; 700 Accounts \$3,589,936.83; equals \$12,910,682.46.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of October 2025. Births (20) \$300.00; Deaths (16) \$240.00; Marriages (1) \$40.00; Transfer fees \$5,820.00; Recordings \$3,375.00; Copies \$425.95; Sales Tax \$0.30 for a total of \$10,201.25.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of October 2025: Accident Reports \$8.00; Phone Commission \$723.35; Remote Breath Tests \$196.00; Remote Breath Act/Deact \$80.00; Sheriff's Fees \$888.02; Finger Prints 65.73; Juvenile Care \$600.00; PBT's \$564.00; Prisoners-Out of Co. \$6,800.00; UA Fees \$250.00; Work Release \$1,550.00; GPS Monitoring \$360.00; State Grant \$2,111.34; Bristol Contract Hours \$500.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$4.27 for a total of \$16,700.71.

BOILER BIDS: At 9:05 AM, Tuesday, November 18, 2025, this being the time and place set to receive bids for the HVAC equipment and temperature controls upgrade for the courthouse and sheriff department. The Commission received two bids: Climate Systems for a base bid of \$1,363,800.00 and G&R Controls with a base bid of \$1,398,758.00. Moved by Torrence, seconded by Aldrich to table the discussion of the bids until December 2, 2025 to further review. Motion carried. All bids are on file in the Auditor's Office.

TRAVEL: Moved by Aldrich, seconded by Torrence to approve the travel request for Auditor's office to attend election training in November in Pierre. Motion carried.

CREDIT CARD: Moved by McGregor-Okroi, seconded by Torrence to approve credit card authorization for Highway Superintendent Jordan Schmieg. Motion carried.

MEETING DATES: Regular Day County Commission future meeting dates will be January 6th & 23rd, February 3rd & 17th, March 3rd & 17th, April 7th & 21st, 2026.

2026 WAGES: Discussion was held on the 2026 wage increase. No action taken.

CASH TRANSFER: Moved by Kjos, seconded by Aldrich to transfer \$8,500.00 from General Fund (101-4-911-911) to Emergency Management Fund (226-371). Motion carried.

LEPC TRANSFER: Moved by Torrence, seconded by McGregor-Okroi to transfer LEPC grant money for 6 multi gas detectors in the amount of \$1,650.00 from Restricted Fund Balance for LEPC (226-274.01) to Fund Balance Assigned for Emergency Management (226-276.05). Motion carried.

PLANNING & ZONING: Moved by McGregor-Okroi, seconded by Kjos to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 10:45 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by McGregor-Okroi, seconded by Kjos to approve the following plats: Skogstad Addition in NW 24-120-57; Webster North Booster Station Addition in SW 2-122-56; Rumpca First Subdivision in S ½ SW 29-124-53; Cole Johnson Addition in SW 5-122-57; Hofer 2nd Addition in W ½ NW 22-122-53. Motion carried.

HIGHWAY GRADE RAISE: The location of the proposed grade raise is on Day County Road One / 446th Ave over Blue Dog Lake, beginning at approximately ¼ mile north of US Highway 12. IMEG would do the service for phase one of this grade raise project along this section of roadway for \$95,000.00. Moved by Torrence, seconded by McGregor-Okroi to approve phase one of the grade raise by IMEG. Motion carried.

AMBULANCE: Director Sackreiter gave an update on the ambulance service.

NEW HIRE: Moved by Kjos, seconded by Aldrich to approve Zach Ninke as a part-time paramedic with no benefits and eligible for out-of-town pay, effective 11-18-2025 for \$20.00/hr. Motion carried.

NEW HIRE: Moved by Aldrich, seconded by McGregor-Okroi to approve Kevin Winter as a part-time driver with no benefits, effective 11-18-2025 for \$14.00/hr. Motion carried.

NEW HIRE: Moved by Torrence, seconded by Aldrich to approve Jill Schmidt as a part-time driver with no benefits, effective 11-18-2025 for \$14.00/hr. Motion carried.

NEW HIRE: Moved by Kjos, seconded by Torrence to approve Richelle Hyatt as a part-time nurse with no benefits, effective 10-3-2025 for \$20.00/hr. Motion carried.

WAGE CLARIFICATION: Director Sackreiter clarified the on-call rate for ambulance staff as follows: days, Mon-Fri (6am-6pm) is \$2.00/hr and nights (6pm-6am) is \$4.00/hr, weekends (Fri-Sun) & holidays are \$4.00/hour straight.

EMT CERTIFICATION: Director Sackreiter discussed reimbursement for EMT certification testing. No action taken.

DETECTOR PURCHASE: Moved by Kjos, seconded by Aldrich to approve OEM Director Bryan Anderson, to purchase 6 multi gas detectors for the ambulance with LEPC funds for \$1,650.00. Motion carried.

TRAVEL REQUEST: Moved by Aldrich, seconded McGregor-Okroi to approve travel for OEM Director Anderson and Highway Superintendent Schmieg to attend the Crisis Track Training in Sioux Falls in February. Motion carried.

ADJOURNMENT: Moved by Torrence, seconded by Kjos to adjourn until 9:00 AM, Tuesday, December 2, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.