

**DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA**
December 16, 2025

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, December 16, 2025, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Torrence and Kjos. Absent: Aldrich and McGregor-Okroi Others: States Attorney Knight, Deputy Auditor Bremmon, Treasurer Zubke, Sue Walter, Al Block, Connie Jensen, Nick Jensen, Jeanette Jensen, Paul Dulitz, Becky Hubsch, Michael Herr, Steve Horts, Megan Hanebuth, Claire Larson, Joel Shoemaker, Brooks Dolen, Reuben Parks, Andy Dale, Berdette Zastrow, Jerry Mork, Gene Williamson, Pam Dylla, James Nilson, Reed Mahlke, Jon Raap, Tim Mammenga, Eric Senger (NECOG), Ben Johnson, Bondell Raeder-Aleck, Highway Supt. Schmieg, Chelsey Sheridan (IMEG), Tucker Trout (IMEG), Jon Voss, Ordean Parks, David Olson, Sheriff Schreur, David Dulitz, Charlotte Andres, Lesleann Palmer (NECOG), Jim Walter and Connor Handrahan-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENT: Paul Dulitz commented it would be nice to get 149th Street between Day County Road 3 and Day County Road 11 back open.

MINUTES: Moved by Kjos, seconded by Torrence to approve the minutes from December 2, 2025, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Torrence, seconded by Kjos to approve and authorize the chairman to sign the payroll period ending November 29, 2025. Motion carried.

Auditor's Office 5,854.31; Treasurer's Office 6,243.20; Register of Deeds 5,521.20; State's Attorney 2,952.80; Sheriff's Office 12,021.88; Jailers 11,161.83; Assessor's Office 4,153.20; Commissioners 2,706.92; Home Health 722.00; Veteran's Service 1,794.75; Ambulance 7,856.38; Maintenance 2,082.50; Extension 1,330.00; Welfare 475.00; Drainage 312.38; Planning & Zoning 502.38; OEM 978.50; 911 412.00; Weed 730.00; Highway 25,582.57; Social Security 5,710.88; Medicare 1,335.62; Dental Insurance 466.72; Life Insurance 232.18; SD Retirement 5,009.15 for a total of 106,148.35.

CLAIMS: Moved by Kjos seconded by Torrence to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc 184.27, AAA Collections 66.97, Certified Languages International 18.15, Dware Inc 4,900.00, Group Resources 1,212.80, Green Roby Oviatt 4,820.00, Microfilm Imaging Systems 165.00, PCC Ambulance Billing Service 2,401.53, Premier Biotech 367.16, Roberts County Auditor 96.00, Sanford Health 3,856.43, SD Public Health Laboratory 150.00, Twotrees Technologies 2,222.06, Vestis 282.54, Tyler Technologies 37,515.17, Wex 70.00 and Xerox Corporation 361.44.

REPAIRS: Auto Value 714.50, Butler Machinery 1,277.21, Election Systems & Software 2,507.68, Minn-Kota Communications 62.50, Power Plan 2,246.67, Twin Valley Tire 6,432.17 and Webster Tire & Marine Service 89.99.

SUPPLIES: A-OX Welding Supply 77.70, ACE 623.88, Bound Tree Medical 101.98, Century Business Products 251.05, Cash-Wa Distributing 1,568.87, Dacotah Bank 8,945.46, Dollar General 387.09, Jensen Feed & Grain 2,472.42, LG Everist 1,302.50, Matheson Tri-Gas 4,489.99, Mcleod's 268.98, Mike's Jack & Jill 257.26, Northern Edge Marketing 650.54, Prairie Stitch & Print 151.00, CT Sibson Gravel 22,916.52, Sioux Valley 18,140.62, Snaza Implement

568.92, Thomson Reuters 951.84, Tri State Water 37.40, Supercom 195.00 and Valley Office Products 613.14.

UTILITY: AT&T 95.56, City of Webster 383.04, ITC 1,715.70, James Valley Telecommunication 341.40, Midcontinent Communications 456.09, Northwestern Energy 4,343.31, Ottertail Power Company 30.58, RC Technologies 50.00 and Verizon Connect 152.46.

DUES: SD Association of Assessing 110.00.

PUBLISHING: Reporter & Farmer 686.35 and Waubay Clipper 992.66.

DEDUCTIBLES: Ross Grupe 2,000.00 and Kelsey Kading 941.53

MANUAL CHECKS: SD DOR 118,350.88 and Ambulance Refunds 2,880.99.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of December 1, 2025. Total amount of deposits in bank \$160,918.95. Total amount of actual cash \$2,000.41. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$35,706.45. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$3,850,000.00; IMMA \$5,717,890.51; Postage \$206.79; Register of Deeds petty cash \$200.00; Sheriff \$2,653.00; Credit cards \$1,435.68 for a total of \$9,771,011.79. Cash Balances: General Fund \$4,989,828.79; Highway \$3,766,067.17; E911 \$3,511.29; OEM \$23,165.47; Domestic Abuse \$154.00; 24/7 Fund \$48,535.76; M & P Fund \$65,896.29; Highway Rural Access \$112,294.13; 700 Accounts \$762,040.89; equals \$9,771,493.79.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of November 2025. Births (5) \$75.00; Deaths (27) \$405.00; Marriages (1) \$40.00; Transfer fees \$3,722.00; Recordings \$2,525.00; Copies \$1,059.05; Sales Tax \$0.63 for a total of \$7,826.68.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of November 2025: Accident Reports \$4.00; Phone Commission \$188.67; Remote Breath Tests \$143.00; Remote Breath Act/Deact. \$80.00; Sheriff's Fees \$1,666.62; Fingerprints \$46.95; PBT's \$348.00; Prisoners-Out of Co. \$8,870.00; UA Fees \$330.00; Work Release \$1,400.00; GPS Monitoring 360.00; Bristol Contract Hours \$500.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$3.05 for a total of \$15,940.29.

JAKE BRAKING: States Attorney Knight will reach out to SD DOT again.

OVERTIME: Moved by Torrence, seconded by Kjos to approve overtime in the Jail and Sheriff's Office as needed in 2026. Motion carried.

TONNEAU COVER: Moved by Kjos, seconded by Torrence to approve the purchase and installation of a Tonneau Cover for \$600.00 from Sinner Auto. Sinner Abstained. Motion carried.

VSO END OF YEAR REPORT: VSO Nelson reported he had a good turnout at the Veteran's Banquet held in November. Nelson discussed that \$672,507.00 in "new money" being received by Veteran's in Day County in 2025. Nelson awarded Korean Veteran Densley Zambo with a note of appreciation from Douglas Collins, US Secretary of Veteran Affairs.

Commissioner McGregor-Okroi joined at 9:10am.

PLANNING & ZONING: Moved by Kjos, seconded by Torrence to recess the regular session at 9:11 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 10:31 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by McGregor-Okroi, seconded by Kjos to approve the following plats: JD Addition in NW $\frac{1}{4}$ 13-120-56, Sass First Subdivision in Gov't Lot 3 in 5-120-56, Hallstrom Second Subdivision in NW $\frac{1}{4}$ 14-120-56, Roman's Homestead Addition in SE $\frac{1}{4}$ NW & E $\frac{1}{2}$ SW $\frac{1}{4}$ 16-124-53, and B&B Recycling Addition in Lot 3 of Auditor's Subdivision of the W $\frac{1}{2}$ NE 11-121-56. Motion carried.

OVERTIME: Moved by Torrence, seconded by McGregor-Okroi to approve overtime in Treasurer's Office as needed. Motion carried.

BRIDGE GRANTS: Moved by McGregor-Okroi, seconded by Torrence to approve Chairman Sinner to sign the 2026 Bridge Improvement Grant Program for bridge 19-008-130 which is 3.2 miles west & 1.0 mile south of Andover, SD and bridge 19-060-012 which is 4.8 miles north & 1.0 mile west of Pierpont, SD. Motion carried.

SNOW WINGS: Highway Supt. Schmieg held discussion on purchasing snow wings for the highway trucks. Schmieg is waiting on estimates. No motion made.

ADVERTISE FOR BIDS FOR FUEL AND TIRES: Moved by McGregor-Okroi, seconded by Kjos to authorize Highway Supt. Schmieg to obtain bids for fuel and tires. Motion carried. Bid opening will be January 6th at 10:00 A.M.

OVERTIME: Moved by Kjos, seconded by Torrence to approve overtime in the Highway Department as needed in 2026. Motion carried.

PART TIME HIRES: Moved by McGregor-Okroi, seconded by Torrence to approve Brian Sinner at \$22.50/hour and Ben Braaten at \$31.65/hour as part time help with no benefits at the Highway Department for 2026. Motion carried.

HIGHWAY RESIGNATION: Moved by McGregor-Okroi, seconded by Torrence to approve the resignation of James Remmers, effective 12-5-2025. Motion carried.

EXECUTIVE SESSION: Moved by Torrence, seconded by McGregor-Okroi to enter into Executive Session at 10:54 AM for personnel and legal matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 12:19PM.

Commissioner McGregor-Okroi left at 11:45AM.

ROSTER CLEAN-UP: Moved by Kjos, seconded by Torrence to remove Monica Fischer, Casey Zochert-Huffman, Paige Madsen, Lane Stern, Lance Rokusek, Shauna Kjos-Miotke, Jennifer Steffes, Aubrey Ellingson, Madison Coester, Lily Lefebre, Shannon Reisnour, Garret Premus, Kevin Bohn, Liberty Strutz, Katie Sherman, Hunter Jaspers, Craig Case and Tiffany Clemente from the ambulance roster. Motion carried.

APPOINTMENT OF AUDITOR: Moved by Kjos, seconded by Torrence to approve hiring Tonya Lehman as full time Day County Auditor with benefits effective December 22, 2025 at \$63,523.20. Motion carried

2026 OVERTIME: Moved by Torrence, seconded by Kjos to approve overtime in Auditor's Office as needed. Motion carried.

PART TIME HIRE: Moved by Kjos, seconded by Torrence to approve Karli Zimmerman at \$38.50/hour as part time help with no benefits in the Auditor's Office for 2026. Motion carried.

FAIR BOARD LEASE AGREEMENT: Moved by Torrence, seconded by Kjos to approve and authorize the chairman to sign the 2026 Annual Fair Board Lease Agreement. Motion carried.

2026 WAGES: Moved by Torrence, seconded by Kjos to approve a wage increase of \$1.00 per hour for all County employees who have been employed for more than six months, excluding ambulance employees. Ambulance employees are as followed: Director Sackreiter at

\$29/hr, Ambulance Paramedics & Registered Nurses at \$30/hr, Advanced EMTs at \$25.00/hr, Basic EMTs at \$20/hr and EVOC Drivers at \$16/hr. Ambulance on-call time during the day is at \$3/hr and holiday, nights and weekends at \$5/hr. Motion carried.

LEPC: Moved by Kjos, seconded by Torrence to move \$1,656.92 from Fund Balance for Emergency Management (226-276.05) to Restricted Fund Balance for LEPC (226-274.01). Motion carried.

INTEREST TRANSFERS: Moved by Torrence, seconded by Kjos to approve the Auditor's office to make interest transfer for year end. Motion carried.

AMEND RESOLUTION #2025-03: Moved by Torrence, seconded by Kjos to amend resolution #2025-03 with amending the general-purpose county levy to 2.288\$'s/1000.00 and county road and bridge to 0.829\$'s/1000.00 due to the TIF increment value. Motion carried.

HWY APPOINTMENT: Moved by Kjos, seconded by Torrence to appoint Jordan Schmieg as Highway Superintendent for two years (2026-2027) as per SDCL 31-11-1. Motion carried.

ADJOURNMENT: Moved by Torrence, seconded by Kjos to adjourn until 9:00 AM, Tuesday, December 30, 2025, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Sarah Bremmon,
Day County Deputy Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.