

**DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
January 6, 2026**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, January 6, 2026, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Aldrich, Torrence, Kjos, and McGregor-Okroi (via phone). Others: Auditor Lehman, Deputy Auditor Bremmon, States Attorney Knight, Treasurer Zubke, Highway Supt. Schmieg, Sheriff Schreur, Glenn Gebur, Paul Dulitz, Al Block & Connor Handrahan-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

OLD BUSINESS: Chairman Sinner called for any old business. No old business.

CLOSE FY2025: There being no further business for 2025, moved by Aldrich, seconded by Torrence to adjourn the 2025 commission. Motion carried.

NOMINATION FOR 2026 CHAIRMAN: Auditor Lehman called for nominations for Chairman of the Day County Board of Commissioners for 2026. Moved by Kjos, seconded by Torrence to nominate Commissioner Sinner as Chairman for 2026 and that nominations cease. Unanimous vote was cast. Motion carried. Commissioner Sinner took his place as Chairman.

Chairman Sinner called for nominations for Vice Chairman of the Day County Board of Commissioners for 2026. Moved by Torrence, seconded by Aldrich to nominate Commissioner Kjos as Vice Chairman and that nominations cease. Unanimous vote was cast. Motion carried. Commissioner Kjos took his place as Vice Chairman.

REVIEW OF OPEN MEETING LAWS: Commissioners were provided with a copy of Conducting the Public's Business in Public and State of South Dakota Boards and Commissions Meeting Guidelines. Moved by Kjos, seconded by Aldrich to note Commissioners reviewed the open meeting laws. Motion carried.

CORRESPONDENCE: Wildlife Damage Management 2025 Annual Report. This will be held in the Auditor's office.

PUBLIC COMMENTS: Paul Dulitz asked Commissioners to state their goals for 2026. Chairman Sinner responded that they are the same as last year. Glenn Gebur mentioned he attended a convention in Watertown where an AI-Center was mentioned and his concern on the drainage it will take on our electricity and water. He would also like to see a quarterly financial statement for Ambulance Services so the taxpayers know the amount of money coming in and going out.

BOARD APPOINTMENTS FOR 2026:

NORTHEAST COUNCIL OF GOVERNMENTS: Commissioners Torrence and Aldrich.

WEED BOARD: Commissioners, Daniel Grode, Paul McCarlson, with Jordan Schmieg as Weed Supervisor and Laura Kuecker, Secretary.

SAFETY COMMITTEE: Commissioners Sinner and Kjos, Jordan Schmieg, Bryan Anderson, Dari Schlotte and Brian Holland.

COMMUNITY ACTION PROGRAM (Grow SD): Commissioner McGregor-Okroi

LOCAL EMERGENCY PLANNING COMMITTEE: OEM Director Bryan Anderson and Commissioner Torrence.

4-H AND FAIRBOARD: Commissioners Kjos and Sinner.

LEGAL NEWSPAPERS FOR 2026

The Board designated the Reporter and Farmer and the Waubay Clipper as the legal newspapers for Day County.

OFFICIAL DEPOSITORIES

The Board designated the following savings depositories for Day County for year 2026: First Savings Bank, Bristol, SD; First Savings Bank, Waubay, SD; CorTrust Bank, Pierpont, SD; CorTrust Bank, Webster, SD; Dacotah Bank, Roslyn, SD; Dacotah Bank, Webster, SD; First Interstate Bank, Webster, SD.

The Board designated Dacotah Bank, Webster, SD, as the official checking depository for Day County.

CHATTEL MORTGAGE

The Board designated all sales are to be held at the front door of the Day County Courthouse.

TRAVEL ALLOWANCE AND MEAL REIMBURSEMENT

Employees will need to submit meal receipts before receiving reimbursement for day and overnight meetings. Meal expenses will be reimbursed at a flat rate not to exceed \$40.00 per day. No meal expenses will be reimbursed unless a duly executed voucher is prepared and submitted to the Board of County Commissioners. Meal reimbursement for non-overnight travel will be reimbursed and added to gross payroll up to the maximum amounts as listed above. Mileage: Day County will reimburse state rate per mile for personal vehicle.

WEED BOARD PER DIEM:

Commissioners \$319.54/yr.; Daniel Grode and Paul McCarlson \$65.00/meeting plus mileage.

GUARD/MATRON FEES

Regular guard at \$15.00/hour and Armed Guard at \$18.00/hour.

PLANNING, ZONING, AND DRAINAGE

The Board appointed Dari Schlotte as County Planning, Zoning and Drainage Officer and Stephanie Junke-Williams as Secretary for 2026, and Commissioners will represent their districts.

INDIGENT BURIAL

For those county residents who die in a state of indigence or who otherwise qualify under SDCL 28-17, the Community Service Director shall allow burial and funeral expenses as follows:

A.	Embalming, casket and services (adult)	\$3,000.00
B.	Cremation, including urn and services	\$2,000.00
C.	Cremation without services	\$1,500.00
D.	Invoice cost of the outer container (grave liner/vault) plus delivery cost and set-up, equipment charges	invoice cost
E.	Opening and closing of grave/burial lot	\$550.00
F.	Mileage	\$400.00

G. Other Services paid to other providers when death occurs out of area and other funeral homes must do removal and preparation services \$800.00

All county funerals must be approved in advance by the Welfare Director or County Auditor. The Board appoints Nicole Kwasniewski as Welfare Director.

ELECTION PER DIEM

Election workers \$18.00/hour+mileage; Election School \$20.00; Polling fees as charged by location.

Moved by Aldrich, seconded by Kjos to approve the preceding appointments and rates. Motion carried.

CREDIT CARD AUTHORIZATION: Moved by Torrence, seconded by Aldrich to authorize the following staff for county credit card usage. No meals may be charged to the county credit card. Any of the persons named below, so long as they act in a representative capacity as agents of Day County, are authorized to use the credit card. If indicated, any person listed below (subject to any expressed restrictions) is authorized to use the credit card: Barbra Block, Jodi Berger, Tonya Lehman, Rhonda Zubke, Jerred Schreur, Jordan Schmieg, Jeffery Nelson, Jennifer Ringkob, Bryan Anderson, Josh Hoven, Brian Holland, Garret Thompson, Ross Grupe, Melissa Sackreiter, Kailey Rydeen, Jason Coester, Kolby Weinberg, Ambulance Fuel. Motion carried.

MINUTES: Moved by Kjos, seconded by Aldrich to approve the minutes from December 30, 2025, regular commission meeting. Motion carried.

PAYROLL: Moved by Torrence, seconded by Aldrich to approve and authorize the chairman to sign the payroll period ending December 27, 2025. Motion carried. Auditor's Office 4,791.80; Treasurer's Office 6,983.20; Register of Deeds 5,646.65; State's Attorney 3,032.80; Sheriff's Office 12,313.00; Jailors 13,555.64; Assessor's Office 4,305.20; Commissioners 3,106.92; Home Health 836.55; Veteran's Service 2,436.75; Ambulance 12,088.25; Maintenance 2,065.50; Extension 1,386.00; Welfare 495.00; Planning & Zoning 754.50; OEM 775.75; 911 374.50; Weed 754.00; Highway 22,445.80; Social Security 5,960.10; Medicare 1,393.89; Life Insurance 239.28; Dental Insurance 482.12; SD Retirement 5,002.72 for a total of 111,225.92.

CLAIMS: Moved by Torrence, seconded by Kjos to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICE: Codington County Search and Rescue 1,500.00, Century Business Products 104.15, Dave's Marine INC 200.00, Fiksdal Funeral Service 1,600.00, Jensen Feed & Grain 2,338.48, Green Roby Oviatt LLP 4,964.00, Medtox Laboratories INC 38.90, Performance Towing 5,050.00, RC Technologies 50.00, Twotrees Technology 1,960.06,

PUBLISHING: Reporter & Farmer 654.18,

REPAIRS: Bullert Automotive LLC 292.45, Twin Valley Tire 523.21,

SUPPLIES: Ace Hardware 140.45, CWD-Cash-Wa 95.21, Dacotah Bank 23.70, Day County Treasurer 187.79, L.G. Everist Inc 1244.37, Newman Traffic Signs 165.00, Ryan's Candy 58.95, Valley Office Products 38.54,

UTILITY: AT&T-Firstnet 299.86, City of Webster 293.02, Dependable Sanitation 65.00, Midcontinent 456.09, Northwestern Energy 72.08,

DUES: Northeast Council of Government 10,525.04, SD Sheriff's Association 663.47,

MANUAL CHECKS: Spectra Associates 1,470.00, Nicole Kwasniewski 2,000.00.

SALARY SCHEDULE FOR 2026: Moved by Aldrich, seconded by Kjos to publish pursuant to SDCL 6-1-10 a complete list of all salaries of all officers and employees of Day County.

ELECTED OFFICIALS: Chairman Sinner \$16,876.08, Commissioners: Daniel Kjos, Sara McGregor-Okroi, Blake Torrence and Roy Aldrich \$15,975.96 each, Auditor Tonya Lehman \$63,523.20, Treasurer Rhonda Zubke \$65,603.20, Register of Deeds Jodi Berger \$65,603.20, Sheriff Jerred Schreuer \$69,680.00,

APPOINTED SALARY EMPLOYEES: States Attorney John Knight \$83,500, Director of Equalization Barbra Block \$65,603.20, Highway Supt./Weed Supervisor Jordan Schmieg 62,920.00,

SALARIED EMPLOYEES: Deputy Josh Hoven \$59,280.00, Deputy Sheriff Garret Thompson \$53,040.00, Deputy Sheriff Kolby Weinberg \$54,080.00,

APPOINTED HOURLY EMPLOYEES: Planning, Zoning & Drainage Dari Schlotte \$26.50/hr, Veterans Service Officer Jeffery Nelson \$26.75/hr,

HOURLY EMPLOYEES: Karli Zimmerman \$38.50, Sarah Bremmon \$24.75, Nicole Kwasniewski \$24.75, Tanya Nilson \$24.75, Jessica Wik \$24.75, Barb Niles \$24.75, Sheila Schimmel \$24.75, Laura Kuecker \$24.75, Stephanie Juhnke-Williams \$24.75, Jennifer Steffes \$30.00, Marcia Solberg \$23.50, Brian Holland \$25.50, Amanda Bartelt \$27.50, Kailey Rydeen \$24.75, Ashley Nelson-Kurtz \$22.50, Kayla Schimmel \$22.50, Matthew Gaikowski \$21.50, Ross Grupe \$22.50 (Jail), Mary Johnson \$20.50, Gage Anderson \$18.50, Jack Carlson \$21.50, Tarah Kroll \$20.50, Ben Braaten \$31.65, Allison Bisgard \$24.75, Matthew Halbkat \$25.23, Troy Gabriel \$24.23, Travis Larson \$25.23, Richard Roskos \$25.23, Lynn Grimes \$25.23, Nick Gronke \$25.23, Jeffrey Kwasniewski \$25.98, Brian Sinner \$23.50, Bryan Anderson \$26.75, Brian Buxton \$25.23, Ethan Lemmon \$25.23, Matthew Donahoe \$20.00, David Dulitz \$20.00, Paul Peterson \$20.00, Jesse Spitzer \$20.00, Mitzi Yanish \$20.00, Misty Snoddy \$20.00, Ross Grupe \$20.00 (Ambulance), Ryan Kwasniewski \$16.00, Rita Sattler \$25.00, Roxann Kjos \$30.00, Jennifer Coester \$30.00, Joshua Edwards \$30.00, Mikayla Anderson-Bonnet \$30.00, Melissa Sackreiter \$29.00, Vicki Berreth \$30.00, Victoria Coin \$16.00, Richelle Hyatt \$30.00, Gavin Sannes \$20.00, William Coester \$16.00, Richard Solberg \$16.00, Kelcie Lewandowski \$20.00, Joseph Weber \$30.00, Matthew Beck \$20.00, Zachary Ninke \$30.00,

PER DIEM RATE: Daniel Grode \$65.00/mtg + mileage, Paul McCarlson \$65.00/mtg + mileage, Shauna Kjos-Miotke, Coroner \$58.00/trip +mileage. Motion carried.

WEBSTER HOUSING AND REDEVELOPMENT COMMISSION: Moved by Kjos, seconded by Aldrich to appoint Commissioner McGregor-Okroi and Torrence to serve, if needed, on the Webster Housing and Redevelopment Commission. Motion carried.

AUTHORIZATION: Moved by Torrence, seconded by Aldrich to authorize the Auditor's Office to process special bill runs between commission meetings. Motion carried.

TREASURER: Moved by Kjos, seconded by Aldrich to approve the Investment Policy for 2026 provided by Treasurer Zubke. Motion carried.

AMBULANCE: Moved by Aldrich, seconded by Kjos to approve new hire Ashley Smaltz start date of 01/06/2026 as a paramedic at \$30.00/hour, eligible for out-of-town pay, with no benefits. Motion carried

STATE'S ATTORNEY: Moved by Torrence, seconded by Kjos to approve Attorney John Knight's salary increase from last meeting's motion of \$83,500 to \$82,400 for 2026 at his request as budgeted. Motion carried.

Moved by Torrence, seconded by Kjos to approve Attorney John Knight to proceed working with the SD Department of Transportation to move the speed limit sign in hopes of controlling the Jake braking on Hwy 12, 6 ¾ miles east of the intersection of Hwy 25. Motion carried.

SHERIFF: Moved by Aldrich, seconded by Torrence to approve Sheriff Schreur to purchase a new portable dishwasher. Motion carried.

JAIL COST: Sheriff Schreur also had a discussion on income the Sheriff's Department receives for housing inmates from other counties. Most of the inmates received are unsentenced and the Sheriff's Department is paid \$100.00/day, juveniles are \$250.00/day, sentenced inmates are \$50.00/day for Marshall County and updating contract with Grant and Edmunds County to \$75.00/day. Non-contracted counties pay \$120.00/day for both unsentenced and sentenced inmates.

RECESS: Chairman Sinner called a recess at 9:40am. Chairman Sinner reconvened meeting at 10:00am.

HIGHWAY BID OPENING: Bids received and opened by Highway Supt. Schmieg for Tires for 2026 were Twin Valley Tire, Webster Tire and Pomp's Tire Service (Aberdeen). Moved by Aldrich, seconded by Torrence to accept the bids of Twin Valley Tire (Webster) and Webster Tire based on lowest price and availability. Motion carried. Fuel bids received were from Sioux Valley for \$.15 over cost for gas and diesel and Coles Petroleum for \$.23 over cost for gas and diesel. Moved by Aldrich, seconded by Kjos to accept bid from Sioux Valley Coop. Motion carried. Highway Supt. Schmieg mentioned he is still waiting on quotes for the Truck Snow Wings.

CLOSURE: Day County Courthouse & Highway department will be closed Jan. 19th, 2026, in observation of Martin Luther King Day.

VSO: Moved by Torrence, seconded by Aldrich to approve Chairman Sinner to sign the State Aid Agreement. Motion carried.

FUNDS TRANSFER: Moved by Aldrich, seconded by Torrence to moving capital outlay for unassigned to assigned as budgeted for the boiler project. Motion carried.

MUSEUM MOVING EXPENSE: Moved by Kjos, seconded by Aldrich to approve paying \$5000 of invoice to Dial-A-Move, INC. Motion carried.

ADJOURNMENT: Moved by Kjos, seconded by Aldrich to adjourn the meeting until 9:00 AM, Friday, January 23, 2026, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Tonya Lehman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.