

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
July 14, 2026

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, July 14, 2026, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: Auditor Lehman, Treasurer Zubke, Register of Deeds Berger, Hwy Supt. Schmieg, Sheriff Schreuer, Brian Holland, Josh Hoven, Mandy Bartelt, Paul Dulitz, Madison Block, Troy Van Dusen, Angie Schaefer, Craig Baumgarn, Logan Roehr, Deb Skonberg, Matthew Schuller, Candice Nelson, Bob Whitmyre, Harry Knapp, Kasie Ingraham, Jonathen Fortner & Timothy Gibson-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENT: Paul Dulitz talked about the Army Corps of Engineers meeting on June 30th, noting that they missed a big factor: the human cost. He feels like the water can be re-routed, but we need to act now.

MINUTES: Moved by McGregor-Okroi, seconded by Torrence to approve the minutes from June 30, 2026, regular commissioner meeting. Motion carried.

MINUTES: Moved by Kjos, seconded by Aldrich to approve the minutes from July 2, 2026, special commissioner meeting. Motion carried.

PAYROLL: Moved by Aldrich, seconded by Torrence to approve and authorize the chairman to sign the payroll period ending June 27, 2026. Motion carried.

Auditor's Office 5,791.04; Treasurer's Office 6,483.21; Register of Deeds 5,810.01; State's Attorney 3,174.69; Sheriff's Office 11,778.00; Jailors 11,821.85; Assessor's Office 4,305.20; Commissioners 3,106.92; Veteran's Service 1,865.75; Ambulance 8,869.84; Maintenance 2,307.75; Home Health 673.20, Extension 1,386.00; Welfare 495.00; Planning & Zoning 1,125.50; OEM 963.00; 911 535.00; Weed 754.00; Highway 25,503.73; Social Security 5,905.01; Medicare 1,381.02; Life Insurance 248.86; Dental Insurance 480.32; SD Retirement 4,987.99 for a total of 109,752.89.

CLAIMS: Moved by McGregor-Okroi, seconded by Aldrich to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A-I Computer Solutions 90.00, Austin, Strait, Benson, Thole & Koehn LLP 3,754.64, Century Business Products 279.21, City of Watertown 7,730.28, Dacotah Bank 3,001.51, Green Roby Oviatt LLP 4,964.00, Lincoln County Treasurer 583.73, Marshall & Swift/Boeckh LLC 1,336.10, Microfilm Imaging Systems Inc 65.00, PCC 2,341.78, Richardson, Wyly, Wise, Sauk & Hieb LLP 61.00, Safe Harbor 205.00, Sanford Health 1,152.00, SD Public Health Laboratory 400.00, SDACO M&P Fund 242.00, Steve Hargis 149.06, Twotrees Technologies 2,298.06, Vestis 367.53, Webster Auto Care 151.87, WEX 70.00, Xerox Corporation 401.51,

REPAIRS: Buxton Day County HVAC 168.24, Dave Hahler Automotive 701.39, Kone Inc 399.24, Power Plan 932.13, Sanza Implement LLC 2,699.33, TranSource Trucking Equipment 2,177.91, Twin Valley Tire 3,541.28,

BUILDING MAINTENANCE: Climate Systems 76,530.75,

SUPPLIES: A-OX Welding Supply 153.14, ACE Hardware 190.34, Auto Value Webster 531.00, Butler Machinery 510.00, Dakota Electronics 200.00, Dollar General 148.55,

Duininck Inc. 1,568.00, Kwasniewski Enterprises 24.00, Mike's Jack & Jill 264.83, Sioux Valley Cooperative 2,958.93, Valley Office Products 875.83,

UTILITIES: AT&T-Firstnet 299.69, City of Webster 389.85, ITC Telecom 1,731.11, Midcontinent Communications 472.41, Northwestern Energy 2,745.73, RC Technologies 50.00,

DEDUCTIBLE: Matt Halbkat 2,000.00,

PUBLISHING: Reporter & Farmer 578.33, Waubay Clipper 362.45,

MANUAL CHECKS: Day County Treasurer 474.20, Dixon County 1,212.80, SD Department of Revenue 174,938.80, South Dakota Treasurer 97.09.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Tonya Lehman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of July 1, 2026. Total amount of deposits in bank \$60,140.48. Total amount of actual cash \$1,719.96. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$18,854.24. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$2,850,000.00; IMMA \$7,701,784.84; Postage \$249.31; Register of Deeds petty cash \$200.00; Sheriff \$1,960.70; Credit cards \$1,598.87 for a total of \$10,636,508.40. Cash Balances: General Fund \$4,746,197.26; Highway \$5,249,676.93; E911 \$12,124.20; OEM \$25,946.58; Domestic Abuse \$274.00; 24/7 Fund \$53,052.71; M & P Fund \$62,540.00; Highway Rural Access \$98,364.15; 700 & 800 Accounts \$387,982.87; equals \$10,636,158.70.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of June 2026. Births (15) \$225.00; Deaths (48) \$720.00; Marriages (4) \$160.00; Transfer fees \$5,009.50; Recordings \$3,755.00; Copies \$701.70; Sales Tax \$0.36 for a total of \$10,571.56.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of June 2026: Phone cards \$169.02; Phone Commission \$375.62; Remote Breath Tests \$142.35; Remote Breath Act/Deact. \$80.00; Sheriff's Fees \$1,241.75; Juvenile Care \$7,750.00; PBT's \$312.00; Prisoners-Out of Co. \$675.00; UA Fees \$419.00; Work Release \$300.00; State Grant \$217.15; Bristol Contract Hours \$500.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00; Sales Tax \$10.98 for a total of \$14,192.87.

EMS CADET PROGRAM: Gavin Sannes reported that nine cadets participated last semester, with two already earning their EMT certifications. He is currently applying for grants through SDSU to support the program. Sannes then introduced Madison Block, a program graduate who has joined the ambulance crew. Block expressed her appreciation for the class, and both she and Sannes noted that the program is highly effective for developing cadets into long-term employees.

FAMILY MEDICAL LEAVE ACT: Moved by Aldrich, seconded by Kjos to authorize Auditor Lehman to update the FMLA policy. The amendment specifies that accrual of vacation, sick leave, and holiday pay applies strictly to employees utilizing a minimum of 32 hours of earned paid time off. Motion carried.

PLANNING & ZONING: Moved by McGregor-Okroi seconded by Torrence to recess the regular session at 9:31 AM, to convene as Planning and Zoning Board. Motion carried. Chairman Sinner reconvened the regular session at 9:45 AM.

PLATS: Upon recommendation of the Planning & Zoning Board, moved by Aldrich, seconded by McGregor-Okroi to approve the following plat's: Flemming Blue Dog First

Subdivision in Gov't Lot 4 of Sec 15-122-53; Flemming Blue Dog 2nd Subdivision in Gov't Lot 3 of Sec 15-122-53; Neuberger Addition in Gov't Lot 2 in Sec 18-124-54. Motion carried

AMBULANCE NEW HIRE: Moved by McGregor-Okroi, seconded by Aldrich to approve new hire Hunter Jaspers as a part-time driver, at \$16.00/hour with no benefits effective 7/12/26. Motion carried.

AMBULANCE NEW HIRE: Moved by Kjos, seconded by Aldrich to approve new hire Madison Block as a part-time EMT at \$20.00/hour with no benefits effective 7/14/26. Motion carried.

AMBULANCE PURCHASE: Ambulance Director Sackreiter presented quotes for the purchase and installation of two garage door openers from Witte Exteriors (\$4,000.00) and Aaron Anderson (\$3,600.00). Moved by Torrence, seconded by Kjos to approve the bid from Aaron Anderson in the amount of \$3,600.00. Motion carried.

AMBULANCE REIMBURSEMENT CONTRACT: Ambulance Director Sackreiter presented a contract to the commission regarding initial EMT certification reimbursement. Under the agreement, employees qualify for reimbursement after six consecutive months of employment, provided they work a minimum of 24 hours per calendar month. Moved by McGregor-Okroi, seconded by Aldrich to approve the contract. Motion carried.

COURTHOUSE CLOSURE: Moved by Kjos and seconded by Aldrich to approve closing the courthouse at 12:00 PM on Friday, July 24, 2026 due to a scheduled power outage caused by ongoing maintenance work on the boiler. Motion carried.

TRAVEL REQUEST: Moved by McGregor-Okroi, seconded by Aldrich to approve travel request for VSO Jeff Nelson to attend annual training in Sioux Falls. Motion carried.

TRAVEL REQUEST: Moved by McGregor-Okroi, seconded by Torrence to approve travel request for the department heads and commissioners to attend the quarterly Lake Region District meeting in Columbia. Motion carried.

TRAVEL REQUEST: Moved by Torrence, seconded by Aldrich to approve travel for county officials to attend the 2026 Annual County Convention in Sioux Falls. Motion carried.

AAA COLLECTIONS: Moved by Torrence, seconded by McGregor-Okroi to approve AAA Collections to proceed with legal action against Client #1215616. Motion carried.

BRIC GRANT: Moved by Kjos, seconded by McGregor-Okroi to approve Commissioner Sinner to sign the BRIC FY25 Pass-Through agreement with Lake Region Electric. Motion carried.

BUDGET DISCUSSION: 2027 Budgets were passed out, and discussion was held on proposed budgets.

FUTURE COMMISSIONER DATES: Future meeting dates are as followed (subject to change) September 1st and 29th, October 13th and 27th, November 5th and 17th and December 1st, 15th and 29th, 2026.

R.O.W.: Moved by Kjos, seconded by Aldrich to approve application for occupancy in R.O.W. for Lake Region Electric on Day County Road 12 in Webster, for boring under road. Motion carried.

HIGHWAY PURCHASE: Moved by Aldrich, seconded by Torrence to approve Highway Supt. Schmieg to utilize Spink County bid for the purchase of a new 2027 Mack Granite heavy-duty commercial truck for \$160,000.00 from TranSource Trucking & Equipment as budgeted. Motion carried.

TRAVEL REQUEST: Moved by McGregor-Okroi, seconded by Torrence to approve travel request for Mandy Bartelt to attend the CISA Cyber Security Training in Aberdeen. Motion carried.

TRAVEL REQUEST: Moved by McGregor-Okroi, seconded by Torrence to approve travel request for Sheriff Schreur and Mandy Bartelt to attend Salamander Credentialing Training in Watertown. Motion carried.

RECESS: Chairman Sinner called a recess at 10:22 AM. Chairman Sinner reconvened meeting at 10:28 AM.

911 DISPATCH: Troy Van Dusen (Watertown Regional 911 Center), Logan Roehr, and Sheriff Swanson (Marshall County 911 Dispatch Service) presented their respective organizations' emergency service capabilities to the commission.

WATER MITIGATION: Harry Knapp thanked the commission for supporting the Water Mitigation Team. He urged members to select and execute one of the Army Corps of Engineers' options, noting that attempting a solution is better than remaining inactive. Knapp also announced he is stepping down and transitioning his role to Ben Braaten.

FIRST READING OF ORDINANCE #2026-02: Moved by Torrence, seconded by Aldrich to approve the first reading of Ordinance #2026-02 Full-Service Restaurant On-Sale Liquor License. An applicant requesting this license must have 60% of their sales from food and non-alcoholic drinks. The applicant needs to provide documentation to the Auditor that meets all requirements set by State law. Motion carried. Moved by McGregor-Okroi, seconded by Kjos to authorize second reading of Ordinance #2026-02 which will be held August 3, 2026 at 9:15 A.M. in the Commissioners Chambers. Motion carried.

AUDIT CLOSING: Kasie Ingraham with SD State Department of Legislative Audit gave the closing audit report for the fiscal years of 2023 and 2024. Moved by McGregor-Okroi seconded by Torrence to authorize Chairman Sinner and Auditor Lehman to sign Letter of Representation. Motion carried.

ADJOURNMENT: Moved by Aldrich, seconded by Kjos to adjourn until 9:00 AM, Tuesday, August 3, 2026, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Tonya Lehman,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.