DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
September 1, 2026

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, September 1, 2026, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Torrence, Aldrich and Kjos. Others: Auditor Lehman, Treasurer Zubke, Paul Dulitz, Mark Schultz and Timothy Gibson-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

PUBLIC COMMENTS: None.

AMEND MINUTES: Auditor Lehman made a correction to the "Full-Service On-Sale Restaurant" License hearing for Tuny's 12 Spot, Waubay, SD from 9:15 AM to 10:00 AM as advertised. Moved by Aldrich, seconded by Torrence to approve correction from August 3, 2026 minutes. Motion carried.

MINUTES: Moved by McGregor-Okroi, seconded by Aldrich to approve the minutes from August 18, 2026, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Torrence, seconded by Kjos to approve and authorize the chairman to sign the payroll period ending August 22, 2026. Motion carried.

Auditor's Office 5,570.77; Treasurer's Office 6,483.21; Register of Deeds 5,817.43; State's Attorney 3,174.69; Sheriff's Office 11,224.00; Jailors 10,050.52; Assessor's Office 4,305.20; Commissioners 3,106.92; Veteran's Service 3,050.25; Ambulance 10,306.75; Maintenance 2,193.00; Home Health 665.77; Extension 1,831.51; Welfare 495.00; Planning & Zoning 1,152.00; OEM 936.25; 911 428.00; Weed 754.01; Highway 23,419.36; Social Security 5,796.49; Medicare 1,355.62; Health Insurance 23,884.86; Dental Insurance 430.16; SD Retirement 4,853.90 for a total of 131,285.67.

CLAIMS: Moved by Aldrich, seconded by Kjos to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A-I Computer Solutions 2,009.39, Anacon Leasing 126.31, Asure Operations LLC 708.00, Cedar Shore-Arrowood Resort 153.09, Chip Premus 2,500.00, Delaney Nielsen & Sannes 8,020.83, Fiksdal Funeral Service 1,500.00, Green Roby Oviatt LLP 4,964.00, Lincoln County Treasurer 35.00, Sanford Health 160.25, Tank Excavating LLC 22,959.23,

SUPPLIES: All Flags LLC 63.34, Bound Tree Medical LLC 1,195.48, Cash-Wa Distributing 1,596.00, Intoximeters 440.00, Life-Assist Inc 482.84, McLeod's 242.41, Webster Scale Inc 60.00,

UTILITY: Dependable Sanitation 212.75, Northwestern Energy 781.68, Venture Communications 197.90, Verizon Wireless 80.02,

REPAIRS: Dakota Fluid Power Inc 640.79,

PER DIEM: Tonya Lehman 317.77,

MANUAL CHECKS: Farm & Home Publishers 540.00, SDRS Special Pay Plan 886.42, Sanford Health 80.94, Verizon Connect 101.64.

GRANT: OEM Anderson reported the approval of the 2025 Homeland Security Grant for $24,636.00 to purchase 12 Kenwood digital radios. Six radios are designated for rural fire departments and six are for the ambulance service. Moved by Kjos, seconded by Aldrich, to approve the purchase, which is fully grant-reimbursed. Motion carried.

TRAVEL REQUEST: Moved by Aldrich, seconded by McGregor-Okroi to approve travel for DOE Barbra Block to attend the 2026 Equalization District Meeting in Watertown SD. Motion carried.

EXECUTIVE SESSION: Moved by Kjos, seconded by Torrence to enter into Executive Session at 9:26 AM for personnel/legal as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:52 AM.

LIQUOR LICENSE HEARING: Moved by McGregor-Okroi, seconded by Aldrich to approve the "Full-Service On-Sale Restaurant" License for Tuny's 12 Spot, Waubay, SD. The license will take effect on January 1, 2027 at an annual cost of $2,573.00. Motion carried.

MALT BEVERAGE LICENSE TRANSFER HEARING: Moved by Aldrich, seconded by Torrence to approve the transfer of Retail On-Off Malt Beverage License from 12 Spot Diner to Tuny's 12 Spot, Waubay, SD. Motion carried.

BUDGET HEARING: Auditor Lehman held 2027 budget hearing, no concerns or questions brought forward. Moved by Torrence, seconded by Aldrich to approve first hearing of the 2027 budget. Motion carried.

EXCUSED: Commissioner Kjos left at 11:15 AM.

HIGHWAY R.O.W: Moved by Aldrich, seconded by McGregor-Okroi to approve the occupancy on R.O.W. for Randy Czmowski on County Highway #23 in Section 32-121-56. Motion carried.

WAGE INCREASE: Moved by McGregor-Okroi, seconded by Torrence to approve a 1-year wage increase of $0.50/hour (from $30.00 to $30.50) effective Sept 10, 2026 for Hwy Supt. Schmieg. Motion carried.

PERSONNEL POLICY AMENDMENT: Moved by Torrence, seconded by McGregor-Okroi to approve Auditor Lehman to amend the dress code policy as clarified in the August 18, 2026 commission meeting. Motion carried.

EMPLOYEE ACKNOWLEDGEMENT: Moved by Torrence, seconded by Aldrich to require all employees eligible for the safety toe footwear reimbursement to read and sign the Employee Acknowledgement of Handbook Amendment. Completed forms will be placed in each employee's personnel file. Motion carried.

TRAVEL REQUEST: Moved by Aldrich, seconded by McGregor-Okroi to approve travel for ambulance employees Ross Grupe and Misty Snoddy to attend the State EMS Conference in Sioux Falls, SD. Motion carried.

APARTMENT: Moved by Torrence, seconded by Aldrich to approve a 1-year lease for a 2-bedroom apartment for $725.00/month plus electricity for ambulance personnel. Motion carried.

EXECUTIVE SESSION: Moved by Torrence, seconded by Aldrich to enter into Executive Session at 11:10 AM for personnel as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 11:45 AM.

E-911 CONTRACT: Moved by Aldrich and seconded by Torrence to authorize Chairman Sinner to sign the 2027 E-911 contract with Watertown Regional 911 Center. Motion carried.

PERSONNEL STATUS CHANGE: Moved by Aldrich, seconded by McGregor-Okroi to approve the transition of Ashley Nelson from a full-time employee to a part-time employee, effective September 6, 2026. Motion carried.

PERSONNEL STATUS CHANGE: Moved by McGregor-Okroi, seconded by Torrence to approve the transition of Ross Grupe from a full-time employee to a part-time employee, effective September 6, 2026. Motion carried.

DISPATCH/JAILER POSITION UPDATE: Moved by Torrence and seconded by Aldrich to approve Sheriff Schreur's request to increase the overnight Dispatch/Jailer position from an 80% employee to a full-time employee. Motion carried.

SHIFT DIFFERENTIAL: Moved by Torrence and seconded by Aldrich to approve an increase in the overnight shift differential for Dispatch/Jailer personnel from $1.00 to $2.00 per hour. Motion carried.

AAA COLLECTIONS: Moved by McGregor-Okroi, seconded by Aldrich to approve AAA Collections to proceed with legal action against Client #1193531. Motion carried.

DISCUSSION - ARTICLE CLARIFICATION: Auditor Lehman addressed the board and public in attendance regarding recent inaccuracies published in the Reporter & Farmer. Lehman clarified that the actual Day County Ambulance Service budget shortfall for 2025 was $34,508.23, rather than the $120,000 previously reported. Additionally, Lehman refuted claims that community donations intended for the ambulance service would be placed into the general fund for discretionary spending. She stated this reporting is absolutely false, emphasizing that all donated funds are legally placed into a restricted ambulance account. Lehman noted that allocating these funds otherwise would constitute a misallocation of county finances.

ADJOURNMENT: Moved by McGregor-Okroi, seconded by Aldrich to adjourn until 9:00 AM, Tuesday, September 29, 2026, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Derek Sinner,
Chairman

ATTEST:

_____
Tonya Lehman,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.